

JAWAHARLAL NEHRU SMRITI GOVT. POST GRADUATE COLLEGE, SHUJALPUR



(DIST.: SHAJAPUR)

(NAAC Accredited with "B" Grade)



Website: jnspgcollegeshujalpur.org
email: hegjncshushg@mp.gov.in Phone: 07360244358



The Annual Quality Assurance Report (AQAR)

2018-19

Part – A

Data of the Institution

(data may be captured from IQA)

| | | |
|----------|--|---|
| 1 | Name of the Institution | Jawaharlal Nehru Smriti Government Post Graduate College, Shujalpur, Shajapur |
| | Name of the Head of the institution | Dr. G.R. Gangle |
| | Designation | Principal (In-Charge) |
| | Does the institution function from own campus | Yes |
| | Phone no./Alternate phone no. | 07360244358 |
| | Mobile no. | 9425492244 |
| | Registered e-mail | hejinscshushg@mp.gov.in |
| | Alternate e-mail | iqac.jnscollege@gmail.com |
| | Address | City Mandi Road Shujalpur |
| | City/Town | Shujalpur |
| | State/UT | Madhya Pradesh |
| | Pin Code | 465333 |
| 2 | Institutional status | |
| | • Affiliated / Constituent | Affiliated |
| | • Type of Institution: Co-education/Men/Women | Co-education |
| | • Location: Rural/Semi-urban/Urban | Semi-Urban |
| | • Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self-financing (please specify) | State funded |
| | • Name of the IQAC Co-ordinator | D.K. Budholiya |
| | • Name of the Affiliating University | Vikram University, Ujjain |
| | • Phone no. | 07360244358 |
| | • Alternate phone no. | -- |
| | • Mobile | 9424518095 |
| | • Registered/ IQAC e-mail address | iqac.jnscollege@gmail.com |
| | • Alternate Email address | hejinscshushg@mp.gov.in |
| 3 | Website address | https://jnspgcollegeshujalpur.org/ |
| | • Web-link of the AQAR: (Previous Academic Year): For ex. | https://jnspgcollegeshujalpur.org/AQAR.php |
| 4 | Whether Academic Calendar prepared during the year? | Yes |
| | • Yes/No....., if yes, whether it is uploaded in the Institutional website: | Yes |
| | • Weblink: | https://jnspgcollegeshujalpur.org/AdminPanel/IQAC/Academic_Calendar_2018-19.pdf |

5. Accreditation Details:

| Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|-----------------|-------|------|-----------------------|--------------------------------|
| 1 st | B | 2.36 | 2016 | From: 19-01-2016 to 18-01-2021 |

6. Date of Establishment of IQAC:

22/09/2014

7. Internal Quality Assurance System

| 7.1 Quality initiatives by IQAC during the year for promoting quality culture | | | |
|--|--------------------------|------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & duration | Duration in Days | Number of participants/ beneficiaries |
| Regular meeting of Internal Quality Assurance Cell (IQAC) | 13/07/2018 | 01 | 13 |
| Regular meeting of Internal Quality Assurance Cell (IQAC) | 30/01/2019 | 01 | 11 |
| 01 Extension lecture organised on “Applications of Microbiology & Biochemistry” | 21/2/2019 | 01 | 25 |
| 01 Extension lecture on “Pre-Examination preparation and Applications of Microbiology” was conducted in Department of Microbiology | 21/2/2019 | 01 | 34 |
| Two New Courses M Sc Botany and M Sc Computer sanctioned by the Higher Education Department on 07.03.2018 and started from the current academic session 2018-19. | 01/07/2018 | 00 | 23 |
| Feedback from 255 students and 251 parents were taken and analysed | 28/2/2019 | 01 | 506 |
| For improvement of canteen facilities, a proposal for renovation of canteen building prepared and submitted to State Project Directorate under IDP | 29.09.18 | 00 | 3413 |
| A proportionate ratio of students given to the teacher guardian to ensure proper feedback & further improvements | 30.01.19 | 00 | 3413 |
| One Training programme for personality development was conducted | 15/03/19 to 01/04/19 | 18 | 16 |
| Training camps were conducted for preparations of Army and Police Officer Recruitment | 15/02/19 to 16/03/19 | 30 | 25 |
| One Workshop conducted and a few proposals for MRP sent to the UGC, CRO Bhopal. | 30.01.19 | 01 | 50 |
| Skill development courses such as beautician & artificial jewellery making were organised. | 12-11-2018 to 13-12-2018 | 30 | 60 |
| Students are encouraged through sports club to participate in various district/division/state/university level | 01.07.2018 to 31.12.2018 | 180 | 109 |

| | | | |
|---|-----------|----|----|
| activities. | | | |
| M.S.W observation group visit in Kasturba Gandhi National Memorial Trust, Khandwa Road Indore | 1.10.2018 | 01 | 32 |
| M.S.W study tour in Kasturba Gandhi National Memorial Trust, Khandwa Road Indore | 1.10.2018 | 01 | 32 |
| M.S.W Concurrent Visit Naveen special school, Dipti Convent School | 5.10.2010 | 01 | 21 |

8. Provide the list of funds by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution / Department /Faculty | Scheme | Funding agency | Year of award with duration | Amount |
|-----------------------------------|-----------------------------------|------------------|-----------------------------|-------------|
| Institution | Infrastructure Development scheme | State Government | 9/2/2018 | 12.37 Crore |

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No:

*Upload latest notification of formation of IQAC

**Yes
Uploaded**

10. No. of IQAC meetings held during the year:

02

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website (Please upload, minutes of meetings and action taken report)

Yes

To be uploaded

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- Two new programmes M.Sc. in Botany and M.Sc. in Computer Science were started during the session 2018-19 under self-finance scheme of Janbhagidari samiti. Courses were sanctioned Last year on 07.03.2018 by the Dept. of Higher Education.
- All PG departments were directed to organize seminar, workshop and conferences.
- For improvement of canteen facilities, a proposal for renovation of canteen building prepared and submitted to State Project Directorate under IDP.
- Two training programmes were conducted for the students of NCC, NSS and sports for preparations of Army and Police Officers' recruitments under career guidance cell.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action | Achievements/Outcomes |
|---|---|
| Proposals of starting new courses. | Two New Courses M Sc Botany and M Sc Computer Sc sanctioned by the Higher Education Department on 07.03.2018 and started from the current academic session 2018-19. |
| Feedback system to be developed for final year students and parents | Feedback from 255 students and 251 parents were taken and analysed. |
| Better canteen facility with spacious and improved infrastructure | For improvement of canteen facilities, a proposal for renovation of canteen building prepared and submitted to State Project Directorate under IDP |

| | |
|---|--|
| Facility of availability of Library Books improved by issuing more books to the students | For better use of library facilities system of issuing more books to the students with additional caution money. |
| Improvement of Teacher-Guardian Scheme by delegating more responsibility to the teachers | Teacher-Guardians of the final year students have been given responsibility of getting feedback and tracking records of the passed-out students for further studies/pursuing job etc. |
| Planning for conducting more Job oriented and personality development training courses especially for students of NCC, NSS and Sports | Two training camps were conducted for preparations of Army and Police Officer Recruitment from 15/02/19 to 01/04/19 |
| Alumni Association has to be constituted and registered | Process of developing Alumni Association and its registration started. |
| Extension lectures have to be organized department-wise by teachers/ experts. | A special lecture on “Applications of Microbiology & Biochemistry” and another special lecture on “Pre-Examination preparation and Applications of Microbiology” was conducted in the Department of Microbiology |
| Uses of modern teaching methods like power point and audio-visual means etc. to be developed and used for teaching. | Use of ICT tools like PPT, LCD projector etc made by number of teachers. |
| CCE modes to be decided by the semester cell on rotational basis. | Implemented |
| A workshop for all faculty members to be organized on Research Methodology and preparing proposal for MRP and Research papers. | A Workshop was conducted and a few proposals for MRP sent to the UGC, CRO Bhopal. |
| Skill development/extension activities for students | Beautician & Artificial Jewellery making course (12-11-2018 to 13-12-2018) |
| Promotion of sports activities among students | More than hundred students participated in various district/division/state/university level sports activities throughout the session |
| | |

14. Whether the AQAR was placed before statutory body?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

No

16. Whether institutional data submitted to AISHE: Yes/No:

Yes

Year: **2018-19**

Date of Submission: **24/5/2019**

17. Does the Institution have Management Information System?

No

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

Part-B

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well-planned curriculum delivery and documentation. Explain in 500 words

The college does not prepare curriculum for the courses as it is not an autonomous institution. The syllabus planning and implementation is done by the state department of higher education up to UG level, and by the affiliating university at PG level in all the departments. However, the institution collects timetables and teaching plans from all concerned departments and faculties at the beginning of every academic year/semester break. This process is duly monitored by the IQAC which ensures that curriculum is planned in time and is properly documented at the beginning of each academic year. All the teachers plan their curriculum delivery at the beginning of the session in each class that is assigned to them by the HODs of concerned departments.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

| Name of the Certificate Course | Name of the Diploma Courses | Date of introduction and duration | Focus on employability/ entrepreneurship | Skill development |
|--------------------------------|-----------------------------|-----------------------------------|--|-------------------|
| NIL | NIL | NIL | NIL | NIL |

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

| Programme with Code | Date of Introduction | Course with Code | Date of Introduction |
|---------------------|----------------------|--|----------------------|
| C043 | 1/7/2018 | M.Sc. Botany under Self Financing Scheme | 2018-19 |
| C046 | 1/7/2018 | M.Sc. Computer Science under Self Financing Scheme | 2018-19 |

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

| Name of Programmes adopting CBCS | UG | PG | Date of implementation of CBCS / Elective Course System | UG | PG |
|------------------------------------|-----|-----|---|-----|-----|
| NIL | NIL | NIL | NIL | NIL | NIL |
| Already adopted (mention the year) | | | | | |

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Courses |
|----------------|-------------|-----------------|
| No of Students | NIL | NIL |

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

| Value added courses | Date of introduction | Number of students enrolled |
|----------------------------|--------------------------|-----------------------------|
| Beautician Training Course | 12/11/2018 to 13/12/2018 | 60 |

1.3.2 Field Projects / Internships undertaken during the year

| Project/Programme Title | No. of students enrolled for Field Projects / Internships |
|---|---|
| Observation Group Visit (Ist Sem,III Sem) | 21 |
| Concurrent Visit (Ist Sem,II Sem) | 21 |
| Case work (Ist Sem) | 12 |
| Group work II Sem) | 12 |
| Small Scale Survey III Sem) | 09 |
| Synopsis III Sem) | 09 |
| Community Profile (IVSem) | 09 |
| Dissertation(IV Sem) | 09 |
| Job oriented Project (III Sem) | 09 |
| | |

1.4 Feedback System**1.4.1 Whether structured feedback received from all the stakeholders.**

| | | | | |
|-------------|-------------|--------------|-----------|------------|
| 1) Students | 2) Teachers | 3) Employers | 4) Alumni | 5) Parents |
| Yes | No | No | No | Yes |

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (Maximum 500 words)

Feedback of 255 students and 251 parents were taken during the session: feedback questionnaire analysis and action taken on it is given below

1. For improvement of canteen facilities proposal for renovation of canteen building prepared and submitted to State Project Directorate under IDP.
2. Facility of availability of Library Books improved by issuing more books to the students.
3. Improvement of Teacher-Guardian Scheme effected by delegating more responsibility to the teachers.
4. Planning for conducting more job-oriented and personality development short-term training courses especially for students of NCC, NSS and Sports.
5. A Proposal for construction of new separate building for the Faculty of Arts and Commerce and Central Library submitted to the Department of Higher Education, Govt of Madhya Pradesh.

Feedback from Students 2018-19

| S No | Question | Excellent | Very Good | Good | General |
|------|---|-----------|-----------|------|---------|
| 1 | Teaching standards in the College | 30% | 44% | 18% | 8% |
| 2 | Continuity of class teaching in the college | 16% | 44% | 30% | 10% |

| | | | | | |
|--------------------------------------|---|-----------|-----------|------|---------|
| 3 | Evaluation of teaching staff regarding teaching standard in the college | 22% | 45% | 26% | 7% |
| 4 | Innovation in teaching and use of modern technique by teaching staff | 20% | 34% | 32% | 14% |
| 5 | Behaviour of teaching staff towards students | 20% | 38% | 32% | 10% |
| 6 | Work functioning, behaviour and helping nature of office staff | 18% | 40% | 32% | 10% |
| 7 | Students discipline in the college | 26% | 32% | 30% | 12% |
| 8 | Quality of internal evaluation system | 18% | 38% | 30% | 14% |
| 9 | Available amenities in college as- pure water, clean and feasible toilet etc | 26% | 36% | 26% | 12% |
| 10 | Discipline of prescribed curriculum and contribution in moral education | 22% | 38% | 26% | 14% |
| 11 | Efforts of college administration for career council and placement | 18% | 36% | 34% | 12% |
| 12 | Contribution of college in your personality development | 22% | 39% | 28% | 11% |
| 13 | Non-teaching activities like facilities and environment for sports | 24% | 36% | 34% | 12% |
| 14 | Facilities for non teaching activities like cultural and literary | 22% | 42% | 30% | 6% |
| 15 | Non teaching activities like NCC | 28% | 32% | 28% | 14% |
| 16 | Non teaching activities like NSS | 26% | 36% | 32% | 6% |
| 17 | Synergy between students and college staff | 18% | 34% | 40% | 8% |
| 18 | Facilities of library- books and magazines | 16% | 30% | 42% | 12% |
| 19 | Level of available amenities of full furnished classes of internet, computer and laboratories | 16% | 30% | 42% | 12% |
| 20 | Canteen facilities etc | 10% | 24 | 38 | 28 |
| 21 | Over all evaluation of college campus | 16% | 34 | 36 | 14 |
| Feedback from Parents 2018-19 | | | | | |
| S No | Question | Excellent | Very Good | Good | General |
| 1 | Assessment of teaching status of college by you | 28% | 34% | 33% | 5% |

| | | | | | |
|---|---|-----|-----|-----|-----|
| 2 | Assessment of college environment and facilities by you | 20% | 42% | 28% | 10% |
| 3 | Assessment of change in your ward through teaching in the college | 20% | 38% | 30% | 12% |
| 4 | Assessment of change in you ward through education in the college | 26% | 36% | 28% | 10% |
| 5 | Assessment of impact of Career guidance and Sports activities in the college by you | 24% | 34% | 26% | 16% |
| 6 | Assessment of basic amenities in the college by you | 20% | 36% | 32% | 12% |
| 7 | Valuation for your ward's overall development through college | 23% | 31% | 34% | 12% |

CRITERION II -TEACHING-LEARNING AND EVALUATION**2.1 Student Enrolment and Profile****2.1. 1 Demand Ratio during the year**

| Name of the Programme | Number of seats available | Number of applications received | Students Enrolled |
|--------------------------|---------------------------|---|-------------------|
| BA | 568 | <i>Data not available because the admission is done centrally by the Department of Higher Education through online process on merit basis in which a student can give the choice for nine colleges according to his/her preference.</i> | 568 |
| BCOM PLAIN | 188 | do | 168 |
| BCOM TAX | 50 | do | 38 |
| BCOM COMP | 100 | do | 86 |
| BSC BIO | 189 | do | 189 |
| BSC COMP | 100 | do | 86 |
| B.SC MATHS | 105 | do | 63 |
| BSC MICRO | 75 | do | 54 |
| BBA | 50 | do | 19 |
| BCA | 50 | do | 9 |
| LLB | 80 | do | 81 |
| MA HINDI | 35 | do | 35 |
| MA ENGLISH | 35 | do | 17 |
| MA ECONOMICS | 35 | do | 25 |
| MA SOCIOLOGY | 35 | do | 33 |
| MA GEOGRAPHY | 35 | do | 12 |
| MA PUBLIC ADMINISTRATION | 20 | do | 16 |
| MCOM | 80 | do | 53 |
| MSC MATHS | 35 | do | 32 |
| M.SC PHYSICS | 35 | do | 12 |
| M.SC. CHEMISTRY | 15 | do | 14 |
| M.SC. BOTANY | 30 | do | 17 |
| M.SC. COMPUTER | 30 | do | 6 |
| MA SOCIAL WORK | 30 | do | 25 |

2 Catering to Student Diversity**2.2.1. Student - Full time teacher ratio (current year data)**

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of full-time teachers available in the institution teaching only UG courses | Number of full-time teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|--|--|--|
| 2018 | 2933 | 480 | 13 | 5 | 32 |

2.3 Teaching - Learning Process**2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)**

| Number of teachers on roll | Number of teachers using ICT (LMS, e-Resources) | ICT tools and resources available | Number of ICT enabled classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|---|----------------------------------|----------------------------|---|
| 50 | 15 | LCD Projector, PPTs, Interactive learning resources, video clips etc. | 8 | 1 | LCD Projector, PPTs, Interactive learning resources, video clips etc. |

2.3.2 Students mentoring system available in the institution? Give details. (Maximum 500 words)

At present student mentoring system is not working in the college. The college plans to impliment in coming years. However, Teacher-Guardian scheme is operational for the past many years, in which a class or a group of students from a particular programme are allotted to a teacher or a group of teachers who will take care of all the matters of those students from the time of admission onwards.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor: Mentee Ratio |
|--|-----------------------------|----------------------|
| 3413 | 50 | 1:68 |

2.4 Teacher Profile and Quality**2.4.1 Number of full-time teachers appointed during the year**

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph. D |
|-----------------------------|--|------------------|--|---------------------------|
| 50 | 50 (15 Guest Faculties working against the vacant posts) | 15 | NIL | 12 |

2.4.2 Honours and recognitions received by teachers

(Received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of award | Name of full-time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|---|-------------|--|
| NIL | NIL | NIL | NIL |

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|--------------------------|----------------|----------------|--|---|
| BA | C028 | 6TH SEMESTER | 14.05.19 | 15.6.19 |
| BBA | C029 | 6TH SEMESTER | 10.05.19 | 08.06.19 |
| BCA | C030 | 6TH SEMESTER | 10.05.19 | 08.06.19 |
| BCOM | C032 | 6TH SEMESTER | 09.05.19 | 09.07.19 |
| BCOM COMP | C198 | 6TH SEMESTER | 09.05.19 | 09.07.19 |
| BCOM TAX | C226 | 6TH SEMESTER | 09.05.19 | 09.07.19 |
| BSC BIO | C085 | 6TH SEMESTER | 29.05.19 | 15.07.19 |
| BSC COMP | C137 | 6TH SEMESTER | 29.05.19 | 15.07.19 |
| BSC MICRO | C080 | 6TH SEMESTER | 29.05.19 | 15.07.19 |
| BSC PLAIN | C116 | 6TH SEMESTER | 29.05.19 | 15.07.19 |
| LLB | C254 | 6TH SEMESTER | 22.07.19 | 05.09.19 |
| M.SC CHEMISTRY | C044 | 4TH SEMESTER | 24.06.19 | 12.10.19 |
| M.SC PHYSICS | C054 | 4TH SEMESTER | 24.06.19 | 12.10.19 |
| MA ECONOMICS | C005 | 4TH SEMESTER | 25.06.19 | 20.09.19 |
| MA ENGLISH | C006 | 4TH SEMESTER | 25.06.19 | 20.09.19 |
| MA GEOGRAPHY | C007 | 4TH SEMESTER | 25.06.19 | 20.08.19 |
| MA HINDI | C008 | 4TH SEMESTER | 25.06.19 | 20.09.19 |
| MA PUBLIC ADMINISTRATION | C021 | 4TH SEMESTER | 25.06.19 | 24.09.19 |
| MA SOCIAL WORK | C025 | 4TH SEMESTER | 25.06.19 | 24.09.19 |
| MA SOCIOLOGY | C026 | 4TH SEMESTER | 25.06.19 | 20.09.19 |
| MCOM | C031 | 4TH SEMESTER | 25.06.19 | 24.09.19 |
| MSC MATHS | C050 | 4TH SEMESTER | 24.06.19 | 12.10.19 |

2.5.2 Reforms initiated on Continuous Internal Evaluation (CIE) system at the institutional level (250 words)

The institution has adopted CCE (Continuous Comprehensive Evaluation) system both at UG and PG level in all departments which was implemented in the session 2010-11 by the Department of Higher Education MP. Since then, the system is working well. In the current session one CCE is compulsory for every student because the internal marks are added to the final exam result. The ratio of internal and semester exam is 1:5. Apart from these teachers are free to take unit test in each class after the completion of each unit. The record of CCE and unit test is maintained by the concerned departments and semester cell. The format of the test is also decided by the respective departments at PG level and centrally at UG level.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar for the conduct of semester and year-end exam is prepared by the affiliating university at least 15 days before the beginning of exam as the college does not have autonomy in respect of conduct of exam or any change in the schedule. However, the college prepares time-table for the conduct of internal exam (CCE).

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed on the website of the institution

https://jnspgcollegeshujalpur.org/IQAC/2.6.1_Programme_Outcome.pdf

2.6.2 Pass percentage of students

| Programme Code | Programme name | Number of students appeared in the final year examination | Number of students passed in final semester/year examination | Pass Percentage |
|----------------|--------------------------|---|--|-----------------|
| C028 | BA | 262 | 212 | 80.92% |
| C032 | BCOM PLAIN | 184 | 170 | 92.39% |
| C116 | BSC PLAIN | 195 | 137 | 70.26% |
| C029 | BBA | 24 | 21 | 87.50% |
| C030 | BCA | 10 | 10 | 100.00% |
| C254 | LLB | 15 | 7 | 46.67% |
| C008 | MA HINDI | 22 | 17 | 77.27% |
| C006 | MA ENGLISH | 08 | 02 | 25.00% |
| C005 | MA ECONOMICS | 14 | 13 | 92.86% |
| C026 | MA SOCIOLOGY | 25 | 20 | 80.00% |
| C021 | MA PUBLIC ADMINISTRATION | 00 | 00 | NA |
| C007 | MA GEOGRAPHY | 18 | 18 | 100.00% |
| C031 | MCOM | 37 | 24 | 64.86% |
| C050 | MSC MATHS | 20 | 19 | 95.00% |
| C054 | M.SC PHYSICS | 12 | 04 | 33.33% |
| C044 | M.SC CHEMISTRY | 10 | 06 | 60.00% |
| C025 | MA SOCIAL WORK | 9 | 5 | 55.56% |

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No such survey was conducted during the year

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**3.1 Resource Mobilization for Research****3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations**

| Nature of the Project | Duration | Name of the funding Agency | Total grant sanctioned | Amount received during the Academic year |
|-----------------------|----------|----------------------------|------------------------|--|
| MRP | 2 | UGC | 105000 | 29331 |

3.2 Innovation Ecosystem**3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year**

| Title of Workshop/Seminar | Name of the Dept. | Date(s) |
|---------------------------|-------------------|---------|
| NIL | NIL | NIL |

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of the Awardee | Awarding Agency | Date of Award | Category |
|-------------------------|---------------------|-----------------|---------------|----------|
| NIL | NIL | NIL | NIL | NIL |

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Centre | Name | Sponsored by |
|-------------------|------|--------------|
| NIL | NIL | NIL |

| Name of the Start-up | Nature of Start-up | Date of commencement |
|----------------------|--------------------|----------------------|
| NIL | NIL | NIL |

3.3 Research Publications and Awards**3.3.1 Incentive to the teachers who receive recognition/awards**

| State | National | International |
|-------|----------|---------------|
| NIL | NIL | NIL |

3.3.2 Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | No. of Ph. Ds Awarded |
|------------------------|-----------------------|
| NIL | NIL |

3.3.3 Research Publications in the Journals notified on UGC website during the year

| | Department | No. of Publication | Average Impact Factor, if any |
|---------------|-------------|--------------------|-------------------------------|
| National | Mathematics | 01 | 00 |
| | Sociology | 01 | 00 |
| International | Physics | 01 | 00 |
| | English | 03 | 00 |

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | No. of publication |
|------------|--------------------|
| Nil | Nil |

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

| Title of the paper | Name of the author | Title of the journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self-citations |
|--|-------------------------------------|---|---------------------|----------------|---|--|
| Optimal Solution Method For Transportation Problems Of Multiple Variables | Aarti Borasi | Shodh Sangam: RKDF University | 2018-19 | NA | J N S Govt PG College Shujalpur | NA |
| Acousto-Optic Modulation In Ion Implanted Semiconductor Plasmas Having SDDC | P.S Malviya | Applied Mathematics and Nonlinear Science | 2018 | NA | J N S Govt PG College Shujalpur | NA |
| Vidyarthiyo Me Samayojan Ki Samasya Evm Samadhan | Mumtaz Zafar Siddiqui | NAVEEN SHODH SAMAGR | 2019 | NA | J N S Govt PG College Shujalpur | NA |
| Human V/s Environmental Issues in the Western Ghats: A Brief Commentary on Madhav Gadgil and Kasturirangan Reports | Jayakrishnan Nair | Journal of Emerging Technologies and Innovative Research (JETIR). | 2019 | NA | J N S Govt PG College Shujalpur | NA |
| Identity as Crisis: The Despondency of Being the Other in Mahesh Dattani's Seven Steps Around the Fire | Chouhan, Sona and Jayakrishnan Nair | Journal of Emerging Technologies and Innovative Research (JETIR) | 2019 | NA | J N S Govt PG College Shujalpur | NA |
| From the Closet to the Open: Mahesh Dattani's Play On a Muggy Night in Mumbai" as a Study of the Plight of the Homosexuals | Chouhan, Sona and Jayakrishnan Nair | Journal of Emerging Technologies and Innovative Research (JETIR) | 2019 | NA | J N S Govt PG College Shujalpur | NA |

3.3.6 h-index of the Institutional Publications during the year. (Based on Scopus/ Web of science)

| Title of the paper | Name of the author | Title of the journal | Year of publication | h-index | Number of citations excluding self-citations | Institutional affiliation as mentioned in the publication |
|--------------------|--------------------|----------------------|---------------------|---------|--|---|
| NA | NA | NA | NA | NA | NA | NA |

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year:

| No. of Faculty | International level | National level | State level | Local level |
|------------------------------|---------------------|----------------|-------------|-------------|
| Attended Seminars/ Workshops | 00 | 00 | 00 | 00 |
| Presented papers | 00 | 3 | 00 | 00 |
| Resource Persons | 00 | 00 | 00 | 00 |

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the Activities | Organising unit/ agency/ collaborating agency | Number of teachers co-ordinated such activities | Number of students participated in such activities |
|---|---|---|--|
| NSS Unit Camp | NSS Unit & Gram Panchayat (Bhilkhedi) | 1 | 46 |
| Blood Donation Camp (5/9/2018) | NSS Unit & Civil Hospital Shujalpur | 1 | 34 |
| Blood Donation Camp (19/1/19) | NSS Unit & Civil Hospital Shujalpur | 1 | 43 |
| NCC EBSB Camp Indore (19.11.18 to 30.11.18) | Group HQ NCC Indore | 0 | 03 |
| | | | |
| | | | |

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the Activity | Award/recognition | Awarding bodies | No. of Students benefited |
|-------------------------------|-------------------|---------------------------------|--|
| National Service Scheme (NSS) | NSS AWARD | State Government Madhya Pradesh | 2 Miss (Kiran Purbiya and Ashok Purbiya) |

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations, and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/ agency/ collaborating agency | Name of the activity | Number of teachers coordinated such activities | Number of students participated in such activities |
|--------------------|---|--------------------------------|--|--|
| NSS | NSS Unit & Civil Hospital Shujalpur | Blood Donation Camp (05.09.18) | 1 | 34 |
| NSS | NSS Unit & Civil Hospital Shujalpur | Blood Donation Camp (19.01.19) | 1 | 43 |
| NSS | NSS Unit & Gram Panchayat (Bhilkhedi) | NSS Unit Camp | 1 | 46 |

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of Activity | Participant | Source of financial support | Duration |
|--------------------|-------------|-----------------------------|------------|
| NIL | NIL | NIL | NIL |

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration (From-To) | Participant |
|-------------------|----------------------|---|--------------------|-------------|
| NIL | NIL | NIL | NIL | NIL |

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose and Activities | Number of students/teachers participated under MoUs |
|--------------|--------------------|------------------------|---|
| NIL | NIL | NIL | NIL |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**4.1 Physical Facilities****4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year**

| | |
|--|--|
| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
| 4200000 | 4181752 |

4.1.2 Details of augmentation in infrastructure facilities during the year

| Facilities | Existing | Newly added |
|---|---|--|
| Campus area | 74017.30 sq./m (built up area – 4415 sq/m) | 750 sq m(Principal Chamber/ Staff Room/Corridor) |
| Classrooms | 27 | nil |
| Laboratories | 7 | nil |
| Seminar Halls | 1 | nil |
| Classrooms with LCD facilities | 8 | nil |
| Seminar halls with ICT facilities | 1 | nil |
| Value of the equipment purchased during the year (Rs. in Lakhs) Lab Equipment | nil | nil |
| Others | nil | nil |
| No. of important equipment purchased (greater than 1 lakh) | nil | nil |
| Classroom with Wifi and LAN | 8 | nil |

4.2 Library as a Learning Resource**4.2.1 Library is automated {Integrated Library Management System -ILMS }**

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| SOUL | Partially | 2.0 | 2012 |

4.2.2 Library Services:

| | Existing | | Newly added | | Total | |
|-------------------------|----------|---------------|-------------|---------|-------|----------|
| | No. | Value | No. | Value | No. | Value |
| Textbooks | 40,825 | 1,01,32,411/- | 2264 | 560770 | 43089 | 10693181 |
| Reference Books | 4,675 | 30,80,328/- | 60 | 6000 | 4735 | 3086328 |
| e-Books | 66 | 1,49,790/- | 77 | 124142 | 143 | 273932 |
| Journals | 21 | 20,500/- | 10 | 10000 | 31 | 31500 |
| e-Journals | 00 | 00 | 00 | 00 | 00 | 00 |
| Digital Database N-list | 00 | 00 | 00 | 00 | 00 | 00 |
| CD & Video | 00 | 00 | 00 | 00 | 00 | 00 |
| Library automation | 24550 | 59,10,000/- | 6000 | 1200000 | 30550 | 7110000 |
| Weeding (Hard & Soft) | 2092 | 39,974/- | 151 | 4997 | 2243 | 44971 |
| Others (specify) | 00 | 00 | 00 | 00 | 00 | 00 |

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Available band width (MGBPS) | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|------------------------------|--------|
| Existing | 71 | 2 | 3 | 1 | 0 | 1 | 18 | 10 mbps | |
| Added | 00 | 0 | 2 | 0 | 0 | 0 | 0 | 100 mbps | |
| Total | 71 | 2 | 5 | 1 | 0 | 1 | 18 | 110 mbps | |

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

110 MBPS (1 SWAN and 4 Broadband)

4.3.3 Facility for e-content

| | |
|--|--|
| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
| Nil | Nil |

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Undergraduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| | | | |
|---------------------|--------------------|---------------------------------------|-------------------------------|
| Name of the teacher | Name of the module | Platform on which module is developed | Date of launching e - content |
| Nil | Nil | Nil | Nil |

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 615674 (Affiliation) | 615674 | 34959 (Telephone) | 34959 |
| 43867 (Stationary) | 43867 | 14612 (Broad Band) | 14612 |
| (69983) Seminar | 69983 | 110018 (Repair and Maintenance) | 110018 |
| 52650) Rojgar Mela | 52650 | 15560 (Ground Maintenance) | 15560 |
| 60000 (Workshop) | 60000 | 92420 (Printing) | 92420 |
| 16871 (Student Tracking) | 16871 | 184836 (Department) | 184836 |
| 30000 (Newspaper and Magazine) | 30000 | | |
| 38662 (Yuva Utsav) | 38662 | | |
| 46104 (Annual Function) | 46104 | | |
| 973811 (Total) | 973811 | 452405 (Total) | 452405 |

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (*maximum 500 words*) (information to be available in institutional Website, provide link)

[https://jnspgcollegeshujalpur.org/IQAC/MP Purchase Rules 2015.pdf](https://jnspgcollegeshujalpur.org/IQAC/MP_Purchase_Rules_2015.pdf)

Since this is a government institution, it has set rules for maintaining and utilizing physical, academic and support facilities, laboratory equipments/computers and books for the library are procured through the funds allocated by the government, Janbhagidari and UGC following the purchase rules of the government. Their maintenance is done on case-to-case basis. The physical facilities are planned and built according to the requirements and also depending upon the availability of the funds. The institution prepares proposal for the construction of classrooms and other facilities, and submit these proposals to the government/ Janbhagidari/UGC, as the case may be, and after the necessary approvals and funds are received, the construction is executed by the local government agencies like PWD, PIU, etc.

CRITERION V - STUDENT SUPPORT AND PROGRESSION**5.1 Student Support****5.1.1 Scholarships and Financial Support**

| | Name /Title of the scheme | Number of students | Amount in Rupees |
|--|-------------------------------------|--------------------|------------------|
| Financial support from institution/state Govt. | Post metric scholarship (SC/ST/OBC) | 1974 | 8314009 |
| | AWAS sahayta Yojna (SC/ST) | 279 | 5569600 |
| | Gaon ki beti Yojna | 295 | 1475000 |
| | Pratibha Kiran Yojna | 35 | 175000 |
| | Vikramaditya Yojna | 8 | 16324 |
| | Book Bank Yojna (SC/ST) | 751 | 808099 |
| | Medhavi Yojna | 447 | 3799500 |
| | Sambal Yojana | 157 | 1177500 |

Financial support from other sources

| | | | |
|--------------------------------|--|-----|---------|
| 1. Central Sector | | 138 | 1406000 |
| 2. Minority Scholarship scheme | | 55 | 660000 |

5.1.2 Number of capability enhancement and development schemes such as soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|---|
| Personality Development Training Camp | 15/3/19 to 1/4/19 | 16 | Shri Anand Prakash Shukla Maa Tutorial Indore |
| Army and Police Officer Training Camp | 15/2/19 to 16/3/19 | 25 | Shri Pankaj Bhatt Maa Tutorial Indore |

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students by Guidance for Competitive examination | Number of benefited students by Career Counselling activities | Number of students who have passed in the competitive exam | Number of students placed |
|------|--------------------|--|---|--|---------------------------|
| NIL | NIL | NIL | NIL | NIL | NIL |

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | No. of grievances redressed | Average number of days for grievance redressal |
|---------------------------|-----------------------------|--|
| 00 | 00 | 00 |

5.2 Student Progression**5.2.1 Details of campus placement during the year**

| On campus | | | Off Campus | | |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|--------------------|
| Name of Organizations Visited | Number of Students Participated | Number of Students Placed | Name of Organizations Visited | Number of Students Participated | Number of Students |

| | | | | | |
|------------|------------|------------|------------|------------|------------|
| | | | | | Placed |
| NIL | NIL | NIL | NIL | NIL | NIL |

5.2.2 Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of Programme admitted to |
|---------|--|--------------------------------|----------------------------------|----------------------------------|-------------------------------|
| 2018-19 | 21 | B.Sc./B.A/ B.Com | J N S Govt. PG College Shujalpur | J N S Govt. PG College Shujalpur | M.A Economics |
| 2018-19 | 24 | B.Sc | J N S Govt. PG College Shujalpur | J N S Govt. PG College Shujalpur | M.Sc Mathematics |
| 2018-19 | 54 | B.A/B.Sc/ B.Com/BBA/B CA | J N S Govt. PG College Shujalpur | J N S Govt. PG College Shujalpur | L.L.B |
| 2018-19 | 12 | B.Sc | J N S Govt. PG College Shujalpur | J N S Govt. PG College Shujalpur | M.Sc Chemistry |
| 2018-19 | 13 | B.A/B.Sc./ B.Com | J N S Govt. PG College Shujalpur | J N S Govt. PG College Shujalpur | M.A. English |
| 2018-19 | 1 | B.Sc | J N S Govt. PG College Shujalpur | J N S Govt. PG College Shujalpur | M.Sc computers |
| 2018-19 | 22 | B.A/B.Sc/ B.Com/BBA/B CA | J N S Govt. PG College Shujalpur | J N S Govt. PG College Shujalpur | M.A Hindi |
| 2018-19 | 24 | B.A./B.Sc/ B.Com/ | J N S Govt. PG College Shujalpur | J N S Govt. PG College Shujalpur | M.A. Sociology |
| 2018-19 | 13 | B.A. | J N S Govt. PG College Shujalpur | J N S Govt. PG College Shujalpur | M.A. Pub. Adm |
| 2018-19 | 38 | B.Com. | J N S Govt. PG College Shujalpur | J N S Govt. PG College Shujalpur | M.Com |
| 2018-19 | 9 | B.A. | J N S Govt. PG College Shujalpur | J N S Govt. PG College Shujalpur | M.Sc Botany |
| 2018-19 | 4 | B.Sc | J N S Govt. PG College Shujalpur | J N S Govt. PG College Shujalpur | M.Sc. Physics |
| 2018-19 | 9 | B.A. | J N S Govt. PG College Shujalpur | J N S Govt. PG College Shujalpur | M.A Geography |

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | No. of Students selected/ qualifying | Registration number/roll number for the exam |
|--|---|---|
| NET(Radha Sitpara) | 1 | MP1501501116 |
| SET(Radha Sitpara) | 1 | SET430338 |
| High School Teacher Eligibility Test (Radha Sitpara) | 1 | 1705180515670 |
| | | |
| | | |

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Participants |
|------------------------|----------|--------------|
| Wrestling | District | 03 |
| Football | District | 04 |
| Volleyball | College | 10 |
| Basketball | College | 02 |
| Athletics | College | 16 |
| Table Tennis | College | 04 |
| Badminton | College | 03 |
| Chess | College | 02 |
| Cricket | College | 12 |
| Handball | College | 14 |
| Athletics (Women) | College | 08 |
| Solo song | College | 01 |
| Debate | College | 02 |
| Collage making | College | 01 |
| Poster making | College | 01 |
| Cartooning | College | 01 |
| Classical dance (solo) | College | 01 |
| Group Dance | College | 06 |
| Group song (Indian) | College | 06 |
| Single Act Drama | College | 07 |
| Elocution | College | 01 |
| Folk Dance | College | 06 |

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/ medal | National/ International | Sports | Cultural | Student ID number | Name of the student |
|------|-----------------------------|----------------------------|--------|----------|----------------------|------------------------|
| NIL | NIL | NIL | NIL | NIL | NIL | NIL |

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student representatives play vital role in academic and administrative committees/bodies especially through Internal Quality Assurance Cell (IQAC) and National Service Scheme (NSS). Student representatives are very enthusiastic in taking grievances and coordinating the same with the college administration. Also, they continuously work for the welfare of the students related to basic amenities like drinking water and sanitation etc.

| |
|---|
| 5.4 Alumni Engagement |
| 5.4.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (Maximum 500 words): |
| NIL |
| 5.4.2 No. of registered enrolled Alumni: |
| NIL |
| 5.4.3 Alumni contribution during the year (in Rupees) : |
| NIL |
| 5.4.4 Meetings/activities organized by Alumni Association : |
| NIL |

| |
|---|
| CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT |
| 6.1 Institutional Vision and Leadership |
| 6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words) |
| <p>1.The principal constitutes different committees for academic, administrative and other developmental activities of the college every academic year. In each committee there is a coordinator and a team of members. The highest decision-making body for all academic and administrative activities is the staff council comprised of all the regular staff members. This committee is headed by the principal. Thus, all the regular activities of the institution are done on participatory basis.</p> <p>2.For all developmental activities of the college the Janbhagidari Samiti is the sanctioning authority by using the Janbhagidari funds. The Samiti consists of an elected representative as its chairman, and the District Collector or his representative as the Dy. Chairman. Its other members are from various fields like the college alumnus, a member from industry, and from among parents, senior professors of the college. The meeting of the Samiti takes place regularly to monitor the utilization of its funds. Various self-financing courses are also run under Janbhagidari Samiti for which the teachers are paid from its funds, collected in the form of fees.</p> |
| 6.1.2 Does the institution have a Management Information System (MIS)? Yes/No/Partial: |
| No |
| 6.2 Strategy Development and Deployment |
| 6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each): |
| <p>❖ Curriculum Development: - Since the college is governed by the state government and is affiliated to Vikram University, Ujjain; the task of curriculum development is undertaken by Central Board of Studies, Bhopal and Board of Studies at university level for UG and PG level courses respectively. However, some senior faculty members of the college who are appointed as board members played active role in planning and developing curriculum in their respective subjects. Dr. Chhaya Deshmukh Asstt. Professor (Botany) is a nominated member of the Board of Studies in the affiliating Vikram University for tenure of three years from 2016 to 2019.</p> |
| <p>❖ Teaching and Learning: - In order to ensure quality, the IQAC of the college regularly monitors the process of teaching and learning by collecting departmental and individual time tables and teaching plans in the beginning of each semester/year. Apart from these activities, all the teachers are asked for maintaining their teaching dairies and attendance register on daily basis. These documents are verified by HODs and the Principal every month. Weak students are given extra classes by the respective subject teacher.</p> |
| ❖ Examination and Evaluation: - |

Just like curriculum development, examination and evaluation work is largely controlled by the affiliating university. The college is bound to follow semester and yearly examination scheduled and evaluation process adopted and circulated by the university. However, it is mandatory to conduct Continuous Comprehensive Evaluation (CCE) in each semester and the unit tests are also conducted to evaluate the internal performance of students. In CCE not only the academic performance but also the overall conduct of students is also evaluated.

- ❖ Research and Development: -
At present there is no R & D wing in place.

- ❖ Library, ICT and Physical Infrastructure / Instrumentation:-
- ❖ Buildings 1 (Construction of Porch + Two Rooms (G+1) & Verandah) 2324
- ❖ Books
- ❖ Desktop Computers
- ❖ Projectors
- ❖ Printers
- ❖ Smart Classrooms set up
- ❖ Language Lab
- ❖ Digital Inverter with Batteries

- ❖ Human Resource Management: -
The College has a fairly big staff strength of 48 members including part time and temporary teachers. In order to effectively manage the attendance of its staff the college has installed biometric attendance machine. The regular physical presence of staff, both teaching and non teaching, is constantly monitored by the HODs of respective departments and Head Clerk in the Office. Besides, discipline committee of the college also looks after the attendance of students in the classrooms.

- ❖ Industry Interaction / Collaboration :-
Though college has no formal collaboration with any industry at local level, there is certainly good interaction with local business firms, private schools, banks etc. that require skilled graduates from different streams. Whenever required, companies, private schools, colleges at local level, contact the career guidance and placement cell of the college for meeting their HR requirements. The college also organizes career fair at the end of each session to enable the pass-out graduates to interact with industry, business firms, both local and nearby cities. A total of 78 students had received offer letters from different firms during the career fair in 2018-19.

Admission of Students: Since it is a government college, admission process in the college is entirely regulated by the Higher Education Department of the state government. The department of higher education has implemented online admission process from 2008-09 . Students seeking admission to UG and PG courses have to get registered online, and get their documents verified at any college. The admission list is published by the department of higher education through the central allotment system. The college on its own establishes help desk to provide help to the aspirants in the process of online admission

6.2.2 : Implementation of e-governance in areas of operations:

Planning and Development-
All the developmental projects are planned by JBS and the funds are utilized according to its decisions. In this area e-governance is yet to be implemented.

❖ Administration-

Administration process in the college operates on two levels- State Government Higher Education Department and the local administration. At state level all the correspondence is done via e-governance. All circulars and letters from both sides are sent and received on the website. At local level all circulars and notices are uploaded on official WhatsApp group of college. Attendance of staff is also registered through biometric thumb machine. Regarding communication with students, bulk message system operates through a software agency on contract basis.

❖ Finance and Accounts –

There are three types of funds received by the college viz., (1) Government (i) Non-Plan , (i) Plan, (2) UGC & (3) Janbhagidari. Out of these the non-plan funds are utilized for regular expenses such as salaries to the government teachers and staff, travelling allowances etc. The plan fund is approved by the government for specific projects and are utilized on case to case basis for purchase of equipments, books and for construction of buildings. The abovementioned funds are operated through the government treasury. The UGC funds are sanctioned and utilized under the five-year plans for developmental activities and academic purposes. Other than the above three, there is Janbhagidari funds which are managed locally for (i) Developmental expenses, and (ii) for paying salaries to the teachers and other employees employed by the Samiti for Self-financing courses. There is complete transparency in financial dealings. Salary to staff and calculation of all emoluments, fixation in new scale are done through IFMS. Purchasing of all physical infrastructure equipments, apparatus, furniture items, is done through government agencies like Madhya Pradesh Laghu Udyog Nigam (MPLUN) and Government e- Marketplace (GeM) which are fully automated. The following amounts were expended for academic and developmental purposes in the year 2018-19:



| | | | | |
|-------------------|-------------------|---|-----|--------------|
| (a) Government : | ICT Equipments | : | Rs. | 75,047.00 |
| | Furniture | : | Rs. | 36,962.00 |
| (b) UGC : | Equipments | : | Rs. | 24,900.00 |
| | Honorarium | : | Rs. | 45,000.00 |
| (c) Janbhagidari: | Bldg. Extn. | : | Rs. | 1,23,323.00 |
| | New Construction: | | Rs. | 23,56,500.00 |
| | Bio-metric m/c | : | Rs. | 34,837.00 |
| | ICT Equipments | : | Rs. | 1,31,100.00 |
| | Furniture | : | Rs. | 9,91,181.00 |
| | Books | : | Rs. | 4,44,714.00 |

Examination - Examination system is also automated as display of time tables, result; nomination etc. is done on university website. CCE marks are also entered online on the portal of the university. Attestation of examinees and hall tickets are also generated online once their exam forms are approved by the university. But the exams are conducted offline as questions are mostly descriptive in nature. All kinds of fees like examination fees, nomination fees, degree fees etc are collected from students online.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------|-----------------|--|--|-------------------|
| | Nil | nil | nil | nil |
| | | | | |

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non-teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | Dates (from-to) | No. of participants (Teaching staff) | No. of participants (non-teaching staff) |
|------|--|---|-----------------|--------------------------------------|--|
| | NIL | NIL | NIL | NIL | NIL |

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | Date and Duration (from – to) |
|---|---------------------------------|-------------------------------|
| Refresher Course | 1 | 06.10.18 to 27.10.18 |

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

| Teaching | | Non-teaching | |
|-----------|----------|--------------|--------------------|
| Permanent | Fulltime | Permanent | Fulltime/temporary |
| NIL | NIL | NIL | NIL |

6.3.5 Welfare schemes for

| | |
|--------------|---|
| Teaching | 45 Days summer vacation or 30 days compensatory EL, 13 CL, 10 Medical Leave per annum, Medical Reimbursement, 6 months maternity leave and 730 days child care leave for women. |
| Non teaching | 30 days EL, 13 CL, 10 Med. Leave per annum. Medical Reimbursement, 6 months maternity leave and 730 days child care leave for women. |
| Students : | <p>Post Metric scholarship, AWAS Sahayata Yojna, Gao Ki Beti Yojna, Pratibha Kiran Yojna, Vikramaditya Yojna, Central Sector, Minority Scholarships, Books Bank Yojna SC, ST students, : The following are the beneficiary details of various scholarships during 2018-19</p> <ul style="list-style-type: none">(a) Post-Metric: 1970 students(b) Awas Scheme: 479 students (Rent allowance for SC & ST students)(c) Gaon ki Beti: 295 students (For girl students acquiring 60% or above at HS level hailing from Villages)(d) Pratibha Kiran: 35 students (For urban BPL girl students acquiring 60% or above at HS level)(e) Vikramaditya: 08 students (For General Category male BPL students acquiring 60% or above at HS level.(f) Central Sector Scholarship: 138 students (80% or above in HS) |

| | |
|--|--|
| | <p>(g) Minority Scholarship: 55 students.(For students from minority students on merit basis, whose parents' income is Rs.8 lakhs or less per annum)</p> <p>Freeships</p> <p>(a) Medhavi Scheme: 447 students (For students who acquired 70% or above marks at HS Level)</p> <p>b)Karmkar Scheme: 157 students (Students of parents working in the unorganized sector holding cards)</p> |
|--|--|

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly
(With in 100 words each)

1. Internal audit is done by a committee of senior faculty members and the Principal is the final approver of the Cash Book entries on a day-to-day basis. After getting signed by the internal audit committee, the Principal finally approves the accounts periodically.
2. The college conducts external financial audit regularly. It is properly maintained and audited by a private chartered accountant and is open to audit from a team of auditors from Accountant General of MP. The last audit from AGMP was in the year 2006.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)

| Name of the non-government funding agencies/ individuals | Funds/ Grants received in Rs. | Purpose |
|--|-------------------------------|------------|
| NIL | NIL | NIL |

6.4.3 Total corpus fund generated

NIL

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | NA | No | NA |
| Administrative | No | NA | No | NA |

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

No parent-Teacher Association is in existence.

6.5.3 Development programmes for support staff (at least three)

NIL

6.5.4 Post Accreditation initiative(s) (mention at least three)

- 1) Introduced student tracking system and Alumni meet.
- 2) Provided accessible internet connection.
- 3) Established college canteen.
- 4) Established Language lab for improving communication skills of students.

6.5.5

- a. Submission of Data for AISHE portal : YES
- b. Participation in NIRF : NO
- c. ISO Certification : NO
- d. NBA or any other quality audit : NO

6.5.6 Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting activity | Duration (from-----to--- ---) | Number of participants |
|------|--|-----------------------------|----------------------------------|------------------------|
| 2018 | Two new courses MSc Botany and MSc Computer Science Started | 1/07/2018 | 1/7/2018 to 31/5/2019 | 23 |
| 2019 | Feedback system developed for final year students and parents | 28/02/2019 | 1/2/2019 to 28/2/2019 | 506 |
| 2018 | Proposal for better canteen facility with spacious and improved infrastructure submitted to the State Project Directorate Department of Higher education Govt of M P under MPHEQIP | 29/9/2018 | 29/9/2018 | 3413 |
| 2019 | Extension lectures on the topic "Pre-Examination preparation and Application of Microbiology" were organized by Department of Microbiology and Botany | 21.2.19 | 21.2.19 | 34 |
| 2019 | Extension lectures on "Application of Microbiology and Biochemistry" were organized by Department of Microbiology and Botany | 21.2.19 | 21.2.19 | 25 |
| 2018 | Uses of modern teaching methods like power point and audio-visual means etc. was developed and used for teaching. | 13.07.18 | 13.07.18 | 480 (PG Students) |
| 2018 | CCE modes to be decided by the semester cell on rotational basis. | 13.07.18 | 13.07.18 | 3413 |
| 2019 | A proposal of workshop on Research Methodology and preparing proposal for MRP and Research papers for faculty members. | 30.01.19 | 30.01.19 | 10 |
| 2018 | One Beautician and Artificial Jewellery making skill development short term training course conducted under career guidance cell. | 12.11.18 | 12.11.18 to 13.12.18 | 60 |
| 2018 | Promotion of sports activities among students | 1.7.2018 | 1.7.2018 to 31.12.2018 | 109 |
| 2019 | Two Job oriented and personality development training courses Conducted for students of NCC, NSS and Sports | 15.02.2019 | 15.02.2019 to 01.04.2019 | 41 |

| CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES | | | | | | |
|---|--|---|-------------------------------------|------------------------|------------------|--|
| 7.1 – Institutional Values and Social Responsibilities | | | | | | |
| 7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year) | | | | | | |
| Title of the programme | | Period (from-to) | | Participants | | |
| | | | | Female | Male | |
| Nil | | Nil | | Nil | Nil | |
| 7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources | | | | | | |
| | | | | | | |
| 7.1.3 Differently abled (Divyangjan) friendliness | | | | | | |
| Items Facilities | | Yes/No | | No. of Beneficiaries | | |
| Physical facilities | | No | | | | |
| Provision for lift | | No | | | | |
| Ramp/ Rails | | Yes | | 08 | | |
| Braille Software/facilities | | No | | | | |
| Rest Rooms | | Yes | | 08 | | |
| Scribes for examination | | No | | | | |
| Special skill development for differently abled students | | No | | | | |
| Any other similar facility | | No | | | | |
| 7.1.4 Inclusion and Situatedness | | | | | | |
| Enlist most important initiatives taken to address locational advantages and disadvantages during the year | | | | | | |
| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date and duration of the initiative | Name of the initiative | Issues addressed | Number of participating students and staff |
| NIL | NIL | NIL | NIL | NIL | NIL | NIL |
| 7.1.5 Human Values and Professional Ethics | | | | | | |
| Code of conduct (handbooks) for various stakeholders | | | | | | |
| Title | Date of Publication | Follow up (maximum 100 words each) | | | | |
| College Brochure | 01-07-2018 | The college brings out its brochure every year and hands it over to all the newly enrolled students. The Brochure, along with other information, also mentions about the code of conduct and other behavioural parameters for students. | | | | |
| State Govt. regulations | 00 | The college functions under the Dept. of Higher Education, Govt. of M.P.. The code of conduct for various stake holders is regulated by the State Government. | | | | |

7.1.6 Activities conducted for promotion of universal Values and Ethics

| Activity | Duration (from-----to-----) | Number of participants |
|----------|-----------------------------|------------------------|
| NIL | NIL | NIL |

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

- **Tree Plantation campaigns**
- **Waste Management**
- **Ban on Plastic Disposables in the college premises.**
- **Ban on Smoking / Tobacco/Pan masala in the college premises**

7.2 Best Practices

Describe at least two institutional best practices. Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link http://mphighereducation.nic.in/Portal/Handlers/AQAR_ReportByID.ashx?ID=245

- 1) Reuse of one sided paper
- 2) Morning Assembly
- 3) Uniform Dress code for Students, and
- 4) Sports Ground for students of other institutions and public.

BEST PRACTICE NO. 1**1. Title of the Practice: Reuse of Paper for Documentation**

2. Goal: The goal behind initiating the practice of reuse of papers for official documentation is to adhere to the institute's agenda of reducing paper wastage while being economic and eco-friendly.

3. The Context: In general, the use of fresh papers for documentation is in practice without knowing the consequence on environment. This action put huge stress on paper and pulp industries that rely on the availability of green plants therefore it was mandatory to find the alternative or sustainable approach for the purpose. The use of previously used paper for official documentation came as a choice and was very well accepted.

4. The Practice: In our college the reuse of papers started during session 2011-12. The single sided used papers accumulated from CCEs, projects and practical files have been used for documentation in office and in all departments. The students are also encouraged to make full use of available paper.

5. Evidence of Success: The novel idea saves about twenty thousand rupees per year spend in fresh paper purchase as well as this drive contributes to the environmental protection. This idea has been appreciated by the NAAC peer team during their visit on 2015-16 and has been accepted as a novel initiative.

6. Problems Encountered and Resources Required: Initially the major issue with the paper saving drive was the lack of awareness among the college staff and students. Later on the constant awareness and encouragement from the college administration has brought the huge change of view on paper saving and recycling strategies.

BEST PRACTICE NO. 2**1. Title of the Practice Morning Prayer Assembly**

2. Goal: With "Morning Prayer Assembly" the college administration aims to teach the sense of discipline, morality and timekeeping among the students so that they grow to be responsible citizens.

It also offers a platform for information exchange among students and staff.

3. The Context: The morning assembly of students, teaching and non-teaching staff gives an opportunity to acquaint everyone with the happening around and any planned activity for the day. The national anthem and the state song of Madhya Pradesh are sung during the assembly that extends the sense of patriotism and responsibility in students and staff.

4. The Practice: The college has initiated the Morning Prayer Assembly from session 2011-12. The students and staff sing national anthem and the state song of Madhya Pradesh thereafter students are informed about the institutional daily activities and happenings. Further the students are invited to speak on time management, discipline, Indian culture and heritage and dignitaries.

5. Evidence of Success: This assemblage of students at one place in regular basis has facilitated the exchange of knowledge and other information among them that has played an important role in their overall personality development. Further the student related information is promptly disseminated in this gathering that also inculcates a feeling of being in family among students. This practice also has developed a more peaceful and cordial environment in the college.

6. Problems Encountered and Resources Required: The staff and the students welcomed and appreciated the initiative, and this practice is in continuous run since started. No financial resources were required for the implementation this practice.

BEST PRACTICE NO. 3

1. Title of the Practice Implementation of Uniform Dress Code for Students

2. Goal: The goal behind the implementation of Uniform Dress Code among the students is to inculcate the feeling of uniformity with respect to their social and economic status in the society. Secondly, it helps in maintaining discipline among them which is a key factor in their development as future responsible citizens of the country. It also helps the college administration in identifying anti-social elements and/or outsiders who often tend to mix with the regular students in order to create nuisance in the college premises. The Uniform Dress Code is also useful in identifying the students of this college and those from other colleges during the time of examinations since this college is the Examination Centre for four more colleges in the nearby areas.

3. The Context: Generally, there is the system of Uniform Dress Code at the school level up to Higher Secondary level both in government and private schools in the State. Implementing it in the schools is not very difficult because the students at this level are not fully exposed to fashion and are not independent decision makers. However, when they come to the college level, they have a penchant to display their personal idiosyncrasies as regards dress and fashion. For the same reason the implementation of Uniform Dress Code for students was done after a long debate among the staff members and the members of Janbhagidari Samiti since most of the colleges- both government and private - have not been able to adopt any such practice owing to resistance from the student community. However, the college could convince the student representatives and the Janbhagidari Samiti for this good practice, and the college was eventually able to successfully implement it.

4. The Practice: The resolution to implement the Uniform Dress Code was passed in the Staff Council Meeting. Subsequently, the Uniform Dress Code was implemented in the college from the academic year 2012-13. For the male students grey-coloured trousers and skyblue-coloured shirts, and for female students skyblue-coloured Salwar and grey-coloured kurta were prescribed. However, they are exempted from wearing the uniform dress on Thursdays. The practice of Uniform Dress Code is unique in the Higher education system since it inculcates the spirit of equality among

the student community with regard to their social and economic status. It also highlights the spirit of discipline in the college campus. Similarly, when they are in the uniform the regular students of the college would not indulge in anti-social activities even outside the college campus since their identification becomes easy. To maintain the consistency of the practice, the Disciplinary Action Committee of the college does fly check-ups in the classrooms at random. And those students who are found without uniform dress are not allowed to attend the classes. The practice is running successfully for the last three academic sessions.

5. Evidence of Success: The evidence of success with regard to the targets set by the college administration can be clearly observed with respect to a sharp decline in the presence of anti-social and/or outside elements in the college premises resulting in good maintenance of discipline and decorum within the campus. It is in the beginning of every session when new entrants come to the college that it takes some time for all the students to come in uniform dress.

6. Problems Encountered and Resources Required: As has already been mentioned the main problem in implementing this practice was from student leadership who resisted it by citing the illustration of other colleges who had not developed any such practice in their institutions. The college administration found it difficult to convince the student's leaders and had to go through the members of Janbhagidari Samiti to take the student representatives into confidence regarding its positive far-reaching consequences for the wellbeing of the college. No financial resources were required for the implementation this practice since the cost of procuring uniform was to be borne by the students themselves.

BEST PRACTICE NO.4

1. Title of the Practice: Encouragement of Sports Activities

2. The Goal: The goal behind promoting the sports activities in college campus is to infuse the health awareness and healthy life-style among school and college students, alumni and senior citizens of the Shujalpur city.

3. The Context: The most of the physical and mental health issues among population is mainly due to the sedentary life-style. The effort from our college management is to encourage the students and citizens to follow a healthy life-style. The sportsmanship developed among students may prove beneficial for their future endeavours as it not only improves their leadership skills but also enhance qualities such as team-work, learning ability, self-awareness, ability to delegate, etc.

4. The Practice: The sports department of the college has been involved in various sports and other health activities for not only enrolled students but also for alumni and senior citizens of the town. Usually, 40 to 50 school students and more than 100 alumni and senior citizens participates in daily basis in activities such as running, jogging, yoga, morning and evening walk. In addition to this there are other sports activities like basketball, volleyball, kabaddi, and athletics conducted by the sports department in which students can freely participate. The sports department of the college organize summer camp for students of schools and colleges, and senior citizens during 15th April to 31st May each year.

5. Evidence of Success: The evidence of success with regard to the efforts made by the college administration in sports can be clearly observed with the huge number of student participation in inter-college and state-level sport championships. Moreover, some of the students have been selected in M.P. Police and Army.

6. Problems Encountered and Resources Required: Even after the immense interest of the

students and citizens in sports activities there are some limitations such as regular maintenance of the playground and sport equipments due to lack of funds. Although most of the maintenance of playground is done by the public participation.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust. Provide the weblink of the institution in not more than 500 words

<https://jnspgcollegeshujalpur.org/IQAC/7.3 Institutional Distictiveness.pdf>

The stated vision of the institution is ----

“ To strive towards transforming the college into a leading centre of higher education by 2027 moulding employable and entrepreneurial graduates, and ensuring social equality.”

JNS Govt PG College is situated in the heart of Shujalpur Tehsil which comprises 138 villages. The main occupation of these villages is agriculture, making the Tehsil an agrarian economy. Shujalpur is situated at a distance of 65-130 kms. away from all the main cities around it such as Bhopal, the State Capital; Indore, the Commercial Capital of M.P.; Shajapur, the district Headquarter of Shujalpur, and Ujjain. For the same reason, the college has the advantage of the ever-increasing student strength. The catchment area of the college is inhabited by economically backward communities and the college has the distinction of catering to the higher educational needs of the students coming from these communities, a major percentage of which are living below the poverty line. Considering this locational advantage, the college has a set strategy to open and run as many PG courses and job-oriented courses as possible so that the students graduating from this college do not need to migrate to bigger cities for their further studies. In the last ten years or so, the college has opened eight programmes on self-financing basis, and has been running it successfully. Gradually, the institution plans to make it a mini educational hub providing all the basic facilities of higher education to the students hailing from these poor village communities.

Secondly, and not unrelated to the above, the college has also the distinction of more girl students than boys, and the male: female ratio stood for last five years approximately at 100:138

This fact is always taken into consideration while preparing future academic and other strategies. Since many of the families hesitate to send their daughters to bigger cities for higher studies, the college has the prime responsibility of taking care of the higher studies of girl-students by providing maximum facilities to them in future.

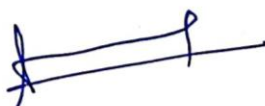
8. Future Plans of action for next academic year (500 words)

The College and the IQAC has formed a plan to improve the academic and administrative performance of the institution to provide quality education and to develop a learner centric environment. It is proposed that

- Proposal for transforming 'Malav Sampada' exhibition organized in the academic session 2016-17 into permanent 'Malav Sampada Museum'.
- To establish smart classrooms and improve Physical and Learning infrastructure
- To modernize labs with latest equipments and establish separate labs for UG, PG and research in each department
- Renovation of existing infrastructure under the Madhya Pradesh Higher Education.
- Quality Improvement Project (MPHEQIP) through World Bank grant the final IDP has been finalized and forwarded to the Project Directorate.
- Purchase of Laboratory Equipment using the World Bank funding through MPHEQIP.
- Purchase of students and office furniture under World Bank scheme (MPHEQIP).
- To establish separate computer labs for UG and PG Courses
- To start more job-oriented academic programmes in order to generate employment for the students.
- To construct an auditorium and a cultural centre of the college for promoting our rich cultural heritage.
- To construct separate well-equipped departments with separate cabins along with computer and internet facility for the teachers, separate PG classrooms, bigger labs and independent departmental libraries.
- To develop and maintain sports ground and facilities to ensure smooth functioning of extracurricular activities.
- Improvement in the teaching pedagogy and encouraging the use of ICT.



(Miss Bhumi Vyas)



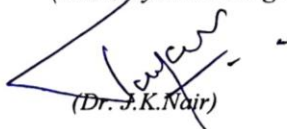
(Mr. Satyendra Singh Narwaria)



(Dr. Tushar Yadav)



(Mr. Sunil Kumar Mittal)



(Dr. J.K. Nair)



(Dr. P. S. Malviya)



(Dr. Bhuvneshwar Kumar Tyagi)
Co-Ordinator, IQAC
Signature of the Co-ordinator, IQAC
J.N.S. Govt. P.G. College
Shujalpur (M.P.)



(Dr. P. S. Malviya)
PRINCIPAL
Signature of the Chairperson, IQAC
Govt. J.N.S. P.G. College
SHUJALPUR (M. P.)
