

JAWAHARLAL NEHRU SMRITI GOVT. POST GRADUATE COLLEGE, SHUJALPUR



(DIST.: SHAJAPUR)

(NAAC Accredited with "B" Grade)



Website: jnspgcollegeshujalpur.org
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The Annual Quality Assurance Report (AQAR)

2019-20

Part – A

Data of the Institution

(data may be captured from IQA)

1	Name of the Institution	Jawaharlal Nehru Smriti Government Post Graduate College, Shujalpur, Shajapur
	Name of the Head of the institution	Dr. Kusum Jajoo
	Designation	Principal (In-Charge)
	Does the institution function from own campus	Yes
	Phone no./Alternate phone no.	07360244358
	Mobile no.	9425438079
	Registered e-mail	heginscshushg@mp.gov.in
	Alternate e-mail	iqac.jnscollege@gmail.com
	Address	City Mandi Road Shujalpur
	City/Town	Shujalpur
	State/UT	Madhya Pradesh
	Pin Code	465333
2	Institutional status	
	• Affiliated / Constituent	Affiliated
	• Type of Institution: Co-education/Men/Women	Co-education
	• Location: Rural/Semi-urban/Urban	Semi-Urban
	• Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self-financing (please specify)	State funded
	• Name of the IQAC Co-ordinator	D.K. Budholiya
	• Name of the Affiliating University	Vikram University, Ujjain
	• Phone no.	07360244358
	• Alternate phone no.	--
	• Mobile	9424518095
	• Registered/ IQAC e-mail address	iqac.jnscollege@gmail.com
	• Alternate Email address	heginscshushg@mp.gov.in
3	Website address	https://jnspgcollegeshujalpur.org/
	• Web-link of the AQAR: (Previous Academic Year): For ex.	https://jnspgcollegeshujalpur.org/AQAR.php
4	Whether Academic Calendar prepared during the year?	Yes
	• Yes/No....., if yes, whether it is uploaded in the Institutional website:	Yes
	• Weblink:	https://jnspgcollegeshujalpur.org/AdminPanel/IQAC/Academic_Calendar_2018-19.pdf

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B	2.36	2016	From: 19-01-2016 to 18-01-2021

6. Date of Establishment of IQAC:

22/09/2014

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture			
Item /Title of the quality initiative by IQAC	Date & duration	Duration in Days	Number of participants/beneficiaries
Regular meeting of IQAC	29-6-2019	1	9
Regular meeting of IQAC	13-3-2020	1	10
A Workshop was organized on "Application of Computer in Economics subject". Resource person - Dr. Mahesh Bansiya	7-3-2020	1	68
A Guest lecture was organized at Department of Economics on "BhartiyArthvyavस्था Ka VartamaanParidrashye". Resource person - Dr.Nikhil Joshi	6-3-2020	1	98
A Guest lecture was organized at Department of Economics on "Inflation in India". Resource person - Dr. Sunil Choudhury	12-3-2020	1	58
An invited talk was organized by Department of Botany on "Anatomy of Angiosperm". Resource person - Dr. K.S. Vishwakarma (Govt. College, Ujjain)	14-2-2020	1	84
A special lecture was organized by Department of Microbiology on "General Microbiology & Pre-exam preparation". Resource person - Dr. Preeti Das (Vikram University, Ujjain)	20-2-2020	1	45
An extension lecture was organized by Department of Geography on "Preparation for Civil Services": Resource Person :Dr. B.L. Patidar	2-1-2020	1	25
A Training Course on Fashion designing was conducted under Career Guidance Cell	16-11-2019 to 16-12-2019	30	55
A Training Course on Tally Software Program was conducted under Career Guidance Cell	27-08-2019 to 26-09-2019	30	60
Observation group visit of MSW students to the NGO Eklavya, Bhopal	13-12-2019	1	32

Concurrent visit of MSW students to Navjivan Special School, Shujalpur	Nov 2019	1	27
Group Visit of MSW students in Shri Krishna Balram Gaushala, Chakrod	17-10-2019	1	18

8. Provide the list of funds by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution / Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Institution	MPHEQIP	World Bank	2020	Rs 23200000/-

9. Whether composition of IQAC as per latest NAAC guidelines: **Yes**
***Upload latest notification of formation of IQAC** **Uploaded**

10. No. of IQAC meetings held during the year: **2**
The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website(Please upload, minutes of meetings and action taken report) **Yes**

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

12. Significant contributions made by IQAC during the current year (maximum five bullets)

Under the aegis of IQAC the following academic programmes were organized during the year:

- A Workshop was organized on “Application of Computer in Economics subject”.
- 2 one-month training programs on Fashion designing and Tally software were organized under Career Guidance Cell.
- Observation group visit of MSW students to the NGO Eklavya, Bhopal.
- Five guest lectures were organized in the departments of Economics, Botany, Microbiology & Geography
- “College-Chalo Abhiyaan” initiative to promote awareness among school students for conventional Higher Education.
-

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Alumni registration process to be initiated	The Alumni registration process is in progress
Seminar/workshop to be organized	A Workshop was organized on “Application of Computer in Economics subject”. Resource person - Dr. Mahesh Bansiya
Guest/ Special/ Extension lectures to be organized in all departments	Five Guest Lectures were organized in the Department of Economics, Botany, Microbiology, and Geography.
Training programs/Life skills development activities to be organized for students	Two one-month training program on Fashion designing and Tally software were organized under the Career Guidance Cell.
Group visit/study tour to be organized for the students	Observation group visit of MSW students to NGO Eklavya, Bhopal
Concurrent visit to be organized for the students	Concurrent visit of MSW students to Navjivan Special School, Shujalpur
Observation group visit to be organized for the students	Shri Krishna Balram Gaushala, Chakrod

Proposal regarding establishment of Nakshatra Vatika and Botanical Garden in order to enhance the knowledge of Traditional Indian astronomical plants and herbs among the students	The written estimated expenditure plan has been sent before the Janbhagidari Samiti for sanctioning the project.
Submission of proposal for the formation of college website	Website committee is formed to coordinate with the concerned party regarding the development of college website
Proposal for Organizing National/ International Seminars in regular IQAC Meeting on 13/03/2020.	Due to spread of the pandemics of Covid-19 in the end of March 2020, it was rescheduled for next availability of normal situation.
“College Chalo Abhiyaan” initiative to promote awareness among school students for conventional Higher Education.	Gross Enrolment Ratio (GER) has improved and got reflected in the enrolment of the students in 2019-20.

14. Whether the AQAR was placed before statutory body?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

No

16. Whether institutional data submitted to AISHE:

Yes

Year: 2019-20

Date of Submission: 26/2/2020

17. Does the Institution have Management Information System?

No

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

Part-B

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well-planned curriculum delivery and documentation. Explain in 500 words

The college does not prepare curriculum for the courses as it is not an autonomous institution. The syllabus planning and implementation is done by the state department of higher education up to UG level, and by the affiliating university at PG level in all the departments. However, the institution collects timetables and teaching plans from all concerned departments and faculties at the beginning of every academic year/semester break. This process is duly monitored by the IQAC which ensures that curriculum is planned in time and is properly documented at the beginning of each academic year. All the teachers plan their curriculum delivery at the beginning of the session in each class that is assigned to them by the HODs of concerned departments.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	Focus on employability/ entrepreneurship	Skill development
Nil	Nil	Nil	Nil	Nil

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
00	00	00	00

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
NIL	NIL	NIL	NIL	NIL	NIL

Already adopted (mention the year)

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students	00	00

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
Tally Software training programme	27-08-2019 to 26-09-2019	60
Fashion designing training	16/11/2019 to 16/12/2019	55

1.3.2 Field Projects / Internships undertaken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
Observation Group Visit (Ist Sem, III Sem)	32
Concurrent Visit (Ist Sem, II Sem)	32
Case work (Ist Sem)	24
Group work (II Sem)	24
Small Scale Survey (III Sem)	8

Synopsis(III Sem)	8
Community Profile (IVSem)	8
Dissertation (IV Sem)	8
Job oriented Project (III Sem)	8

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	No	No	No	Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (Maximum 500 words)

Feedback of 243 students and 189 parents were taken during the session: feedback questionnaire analysis and action taken on it is given below

1. Renovation of canteen building has been approved by the government and the work is in progress.
2. Due to Covid-19 blended pedagogy was introduced to cope with the changed scenario of academic learning.
3. Counseling of teachers and office staff is continuously done by the Principal and senior Professors for better approach towards and handling of students' grievances.
4. Planning for conducting more job-oriented and personality development short-term training courses especially for students of NCC, NSS and Sports.
5. For augmentation of infrastructure a new arts and commerce building estimated at Rs 12.37 cr was sanctioned by the government and the construction is nearing completion.

Feedback From Students 2019-20

S No.	Question	Excellent	Very Good	Good	General
1	Teaching standards in the College	32%	40%	20%	8%
2	Continuity of class teaching in the college	18%	40%	32%	10%
3	Evaluation of teaching staff regarding teaching standard in the college	25%	40%	28%	7%
4	Innovation in teaching and use of modern technique by teaching staff	22%	34%	30%	14%
5	Behaviour of teaching staff towards students	22%	36%	32%	10%
6	Work functioning, behaviour and helping nature of office staff	20%	38%	32%	10%
7	Students discipline in the college	30%	30%	28%	12%
8	Quality of internal evaluation system	22%	36%	28%	12%
9	Available amenities in college as- pure water, clean and feasible toilet etc	24%	32%	32%	14%

10	Discipline of prescribed curriculum and contribution in moral education	22%	38%	26%	14%
11	Efforts of college administration for career council and placement	22%	34%	32%	12%
12	Contribution of college in your personality development	23%	40%	26%	11%
13	Non-teaching activities like facilities and environment for sports	26%	40%	28%	6%
14	Facilities for non-teaching activities like cultural and literary	20%	44%	30%	6%
15	Non-teaching activities like NCC	32%	28%	28%	12%
16	Non-teaching activities like NSS	26%	36%	32%	6%
17	Synergy between students and college staff	22%	34%	36%	8%
18	Facilities of library- books and magazines	18%	30%	40%	12%
19	Level of available amenities of full furnished classes of internet, computer and laboratories	16%	32%	40%	12%
20	Canteen facilities etc	14%	22	36	28
21	Over all evaluation of college campus	20%	34	32	14

Feedback from Parents 2019-20

1	Assessment of teaching status of college by you	30%	32%	32%	6%
2	Assessment of college environment and facilities by you	24%	38%	28%	10%
3	Assessment of change in your ward through teaching in the college	22%	38%	28%	12%
4	Assessment of change in you ward through education in the college	28%	36%	26%	10%
5	Assessment of impact of Career guidance and Sports activities in the college by you	26%	32%	26%	16%
6	Assessment of basic amenities in the college by you	24%	34%	30%	12%
7	Valuation for your ward's overall development through college	26%	30%	32%	12%

CRITERION II -TEACHING-LEARNING AND EVALUATION**2.1 Student Enrolment and Profile****2.1. 1 Demand Ratio during the year**

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
BA	710	Data not available because the admission is done centrally by the Department of Higher Education through online process on merit basis in which a student can give the choice for nine colleges according to his/her preference.	697
BCom Plain	219	do	164
BCom Tax	55	do	45
BCom Computer	86	do	56
BSc Bio	218	do	218
BScCom	119	do	78
BScMaths	126	do	51
BScMicro	90	do	36
BBA	63	do	26
BCA	63	do	7
LLB	100	do	100
MAHindi	43	do	43
MAEnglish	41	do	28
MAEconomics	41	do	27
MASociology	43	do	43
MAGeography	43	do	17
MAPublic Administration	24	do	24
Mcom	95	do	72
MSc Maths	42	do	41
MScPhysics	43	do	15
MScChemistry	17	do	17
MSc. Botany	35	do	31
MSc. Computer	38	do	3
MASocial Work	35	do	27

2 Catering to Student Diversity**2.2.1. Student - Full time teacher ratio (current year data)**

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full-time teachers available in the institution teaching only UG courses	Number of full-time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019-20	3464	598	13	5	32

2.3 Teaching - Learning Process**2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)**

Number of teachers on roll	Number of teachers using ICT (LMS, e-Resources)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
53	28	LCD Projector, PPTs, Interactive learning resources, video clips etc.	8	1	LCD Projector, PPTs, Interactive learning resources, video clips etc.

2.3.2 Students mentoring system available in the institution? Give details. (Maximum 500 words)

At present student mentoring system is not working in the college. The college plans to implement in coming years. However, Teacher-Guardian scheme has been operational for the past many years, in which a class or a group of students from a particular programme are allotted to a teacher or a group of teachers who will take care of all the matters of those students such as admission formalities, various scholarships and other things from the time of admission onwards.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
4062	53 (3 teachers are posted in excess of the sanctioned posts (2 in Economics and 1 in Geography))	1:77

2.4 Teacher Profile and Quality**2.4.1 Number of full-time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph. D
50	50 (Guest faculties are working against four vacant posts)	0	16	17

2.4.2 Honours and recognitions received by teachers

(Received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full-time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
NIL	NIL	NIL	NIL

2.5 Evaluation Process and Reforms**2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year**

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	C028	3RD YEAR	14.09.20	13.11.20

BBA	C029	3RD YEAR	08.09.20	02.10.20
BCA	C030	3RD YEAR	08.09.20	15.10.20
BCOM	C032	3RD YEAR	07.09.20	31.10.20
BCOM COMP	C198	3RD YEAR	07.09.20	31.10.20
BCOM TAX	C226	3RD YEAR	07.09.20	31.10.20
BSC BIO	C085	3RD YEAR	12.09.20	13.10.20
BSC COMP	C137	3RD YEAR	12.09.20	13.10.20
BSC MICRO	C080	3RD YEAR	12.09.20	13.10.20
BSC PLAIN	C116	3RD YEAR	12.09.20	13.10.20
M.SC CHEMISTRY	C044	4TH SEMESTER	18.09.20	21.10.20
M.SC PHYSICS	C054	4TH SEMESTER	18.09.20	18.11.20
MA ECONOMICS	C005	4TH SEMESTER	16.09.20	15.11.20
MA ENGLISH	C006	4TH SEMESTER	16.09.20	8.11.20
MA GEOGRAPHY	C007	4TH SEMESTER	16.09.20	22.11.20
MA HINDI	C008	4TH SEMESTER	16.09.20	20.11.20
MA PUBLIC ADMINISTRA TION	C021	4TH SEMESTER	16.09.20	20.11.20
MA SOCIAL WORK	C025	4TH SEMESTER	16.09.20	20.11.20

2.5.2 Reforms initiated on Continuous Internal Evaluation (CIE) system at the institutional level (250 words)

The institution has adopted CCE (Continuous Comprehensive Evaluation) system both at UG and PG level in all departments which was implemented in the session 2010-11 by the Department of Higher Education MP. Since then, the system is working well. In the current session one CCE is compulsory for every student because the internal marks are added to the final exam result. The ratio of internal and semester exam is 1:5. Apart from these teachers are free to take unit test in each class after the completion of each unit. The record of CCE and unit test is maintained by the concerned departments and semester cell. The format of the test is also decided by the respective departments at PG level and centrally at UG level

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar for the conduct of semester and year-end exam is prepared by the affiliating university at least 15 days before the beginning of exam as the college does not have autonomy in respect of conduct of exam or any change in the schedule. However, the college prepares time-table for the conduct of internal exam (CCE).

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed on the website of the institution

https://jnspgcollegeshujalpur.org/IQAC/2.6.1_Programme_Outcome.pdf

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
C028	BA	361	361	100%
C032	Bcom Plain	166	158	95.18%
C116	BSc Plain	215	208	96.74%
C029	BBA	19	19	100%
C030	BCA	11	11	100%
C254	LLB	47	42	89.36%
C008	MA Hindi	28	28	100%
C006	MA English	07	07	100%
C005	MA Economics	16	16	100%
C026	MA Sociology	28	28	100%
C021	MA Public Administration	11	11	100%
C007	MA Geography	07	07	100%
C031	MCom	43	43	100%
C050	MSc Maths	20	19	95%
C054	MSc Physics	8	08	100%
C044	MSc Chemistry	08	08	100%
C043	MSc Botany	04	04	100%
C046	MSc Computer	03	03	100%
C025	MA Social Work	8	8	100%

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No such survey was conducted during the year

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**3.1 Resource Mobilization for Research****3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations**

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
People's Biodiversity Register	01 Year	Madhya Pradesh State Biodiversity Board, Bhopal	01 Lakh	Rs.50,000/-

3.2 Innovation Ecosystem**3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year**

Title of Workshop/Seminar	Name of the Dept.	Date(s)
NIL	NIL	NIL

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
NIL	NIL	NIL	NIL	NIL

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
NIL	NIL	NIL

Name of the Start-up	Nature of Start-up	Date of commencement
NIL	NIL	NIL

3.3 Research Publications and Awards**3.3.1 Incentive to the teachers who receive recognition/awards**

State	National	International
NIL	NIL	NIL

3.3.2 Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	No. of Ph. Ds Awarded
Sociology and Social Work	01 (Dr. Mahendra Sitpara)

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
International	ENGLISH	01	00
	MATHEMATICS	01	0.43
	BOTANY	01	00

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
History	01
Zoology	01

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self-citations
Sri Aurobindo: The Spiritual and the Aesthetic". International Journal of English Language, Literature and Humanities	J. K. NAIR	International Journal of English Language, Literature and Humanities	2020	NA	J N S Govt PG College Shujalpur	NA
Evaluation of novel fused heterocyclic ligands and their chelating properties	Yogendra Lavavanshi	Asian journal of chemical and environmental research	20520	NA	J N S Govt PG College Shujalpur	NA
Portfolio optimization under multi-period scenario in the uncertain environment using neural network	Sunil Kumar Mittal	Test Engineering and Management	2020	NA	J N S Govt PG College Shujalpur	NA

3.3.6 h-index of the Institutional Publications during the year. (Based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self-citations	Institutional affiliation as mentioned in the publication
NA	NA	NA	NA	NA	NA	NA

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year:

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	NIL	01 (Mrs. Sangeeta Solanki)	NIL	NIL
Presented papers	NIL	NIL	NIL	NIL
Resource Persons	NIL	NIL	NIL	NIL

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Blood Donation Camp (NSS) 28/2/2020	NSS unit of the college in collaboration with Civil Hospital, Shujalpur	1	22

NSS Camp	NSS and Gram Panchayat (village-kishoni) 21/10/2019 to 6/11/2019	3	70
NCC(EBSB) Indore (22nd Nov to 2nd Dec 2019)	Group HQ NCC Indore	1	04
National Trekking Rajpipla Gujarat (27th Nov to 13th Dec 2019)	SNPT, NCC Group HQ Vadodara Gujarat	00	03
Army Attachment Camp (5th August to 19th August 2019)	7 Madras 115, Inf, BDE, Dhana, Saugor	00	05

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
Nil	Nil	Nil	00

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations, and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
NSS	NSS unit of the college in collaboration with Civil Hospital, Shujalpur	Blood Donation Camp 28/2/2020	1	22
NSS	NSS and Gram Panchayat (village-Kishoni)	NSS Camp 21/10/2019 to 6/11/2019	3	70

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
NIL	00	NIL	00

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
NIL	NIL	NIL	00	00

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
NIL	00	NIL	00

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**4.1 Physical Facilities****4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year**

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
523000	522360

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus Area	74017.3 sq.m	nil
Built up area	5165 sq.m	nil
Classroom	27	0
Laboratories	07	nil
seminar hall	01	nil
classroom with LCD Facilities	08	nil
seminar hall with ICT Facilities	01	nil
classroom with wifi or LAN	08	0

4.2 Library as a Learning Resource**4.2.1 Library is automated {Integrated Library Management System -ILMS}**

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2012

4.2.2 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Textbooks	43089	10693181	134	28613	43223	10721794
Reference Books	4735	3086328	NIL	NIL	4735	3086328
e-Books	143	273932	NIL	NIL	143	273932
Journals	31	31500	NIL	NIL	31	31500
e-Journals	NIL	NIL	NIL	NIL	NIL	NIL
Digital Database N-list		5900				5900
CD & Video	00	00	00	00	00	00
Library automation	30550	7110000	8000	1350000	38550	8460000
Weeding (Hard & Soft)	2243	44971	NIL	NIL	2243	44971
Others (specify)	00	00	00	00	00	00

4.3 IT Infrastructure**4.3.1 Technology Upgradation (overall)**

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	71	02	05	01	01	01	18	110 MBPS	00
Added	00	00	00	00	00	00	00	NA	00
Total	71	02	05	01	01	01	18	110 MBPS	00

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

01 SWAN and 04 fibre optics broadband connections

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Undergraduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
Nil	Nil	Nil	Nil

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
522409 (Stationery)	522409	32262 (Telephone)	32262
2880168 (Affiliation)	2880168	78379 (Repair Maintenance)	78379
6400 (MSW Field Work)	6400	40112 (Broadband)	40112
25646 (News Paper Magazine)	25646	31440 (Ground Maintenance)	31440
23080 (Annual Function)	23080	182785 (Gandhi Pratima)	182785
290000 (Sports)	290000	36883 (Electric Fitting)	36883
56752 (Yuva Utsav)	56752	17471 (Electricity)	17471
		12440 (Water Purifier)	12440
		54600 (Printing)	54600
3804455(Total)	3804455	486372 (Total)	486372

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide

link) https://jnspgcollegeshujalpur.org/IQAC/MP_Purchase_Rules_2015.pdf

Since this is a government institution, it has set rules for maintaining and utilizing physical, academic and support facilities, laboratory equipments/computers and books for the library are procured through the funds allocated by the government, Janbhagidari and UGC following the purchase rules of the government. The institution prepares proposal for the construction of classrooms and other facilities, and submit these proposals to the government/Janbhagidari/UGC, as the case may be, and after the necessary approvals and funds are received, the construction is executed by the local government agencies like PWD, PIU, etc. As far as the maintenance of physical and other support systems are concerned, the same is carried out as follows:

1. Physical Infrastructure- The college has two buildings at present and the construction of the third one is nearing completion. When it comes to the question of physical infrastructure, the college has always given preference to classrooms, laboratories and library. The optimum utilization of physical

infrastructure is kept in mind while the college time tables are prepared for all the faculties so that no room is under-utilized. There has been continuous augmentation of classrooms, laboratories and library. The maintenance of physical infrastructure is done using the Janbhagidari funds based on the requirements and demands by the college administration.

2. Laboratory Equipments- Laboratory equipments are procured and maintained by the respective departments based on the requirements in proportion to the increasing number of students. Although AMCs are not in place, the maintenance and repair is done on case to case whenever the need arises.

3. ICT Infrastructure- The college has always tried to enhance the ICT infrastructure in the college from time to time. It has two computer labs with about 40 desktop computers and two multimedia projectors. It has a Smart classroom and virtual classroom in which classrooms are conducted both locally and centrally from the State Higher Education Department. The college has five Fibre WiFi connections of 200 Mbps speed each in addition to SWAN connectivity to carry out the Treasury related work. The maintenance of the ICT infrastructure is done through AMCs by calling quotations.

4. Library- The college has a central library with about 40,000 books in addition to 13 departmental libraries for PG subjects. For purchase of books the Additional Director, HE centrally calls quotations and based on the tenders received, purchases are finalized. The Central Library is fully automated and Issues and Receipts of books are done through SOUL software.

5. Sports Cultural- All the sports activities are done based on the sports and cultural calendar issued by the affiliating university. The college has the largest sports ground in the district which caters not only to the students of the college but also to the students of nearby schools, alumni and other citizens of the town for routine exercises, yoga etc. in addition to the regular sports activities. Expenses for sports equipment etc. as also for the cultural activities, are met through the Amalgamated Fund received through fees collected from students.

CRITERION V - STUDENT SUPPORT AND PROGRESSION					
5.1 Student Support					
5.1.1 Scholarships and Financial Support					
	Name /Title of the scheme	Number of students	Amount in Rupees		
Financial support from institution/state Govt.					
	Post metric scholarship (SC/ST/OBC)	2485	14393228		
	AWAS sahaytaYojna (SC/ST)	717	8202600		
	Gaon ki beti	466	2330000		
	Pratibha kiran Yojana	53	265000		
	Vikramaditya Yojana	3	5862		
	Book Bank Yojna (SC/ST)	970	908858		
	MedhaviYojna	516	4386000		
	Sambal Yojana	173	1297500		
Financial support from other sources					
1.Central Sector		139	1181500		
2.Minority Scholarship scheme		78	936000		
5.1.2 Number of capability enhancement and development schemes such as soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,					
Name of the capability enhancement scheme		Date of implementation	Number of students enrolled	Agencies involved	
A Training Course on Fashion designing was conducted under Career Guidance Cell		16-11-2019 to 16-12-2019	55	Smt. Sushma Vishwakarma	
A Training Course on Tally Software Programme was conducted under Career Guidance Cell		27-08-2019 to 26-09-2019	60	Shubham Academy	
5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
NIL	NIL	NIL	NIL	NIL	NIL
5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year					
Total grievances received		No. of grievances redressed		Average number of days for grievance redressal	
00		00		00	

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
Rathi Motors Private Limited, Shujalpur	13	13	NIL	0	0
Mangalam Ultra care Pracsim Priv. Ltd, Shujalpur	14	14	NIL	0	0
Bandhan Bank Shujalpur	5	5	NIL	0	0
Jash Hospital, Shujalpur	12	12	NIL	0	0
SBI Life, Shujalpur	15	15	NIL	0	0
Grow world biotech, Ratlam	11	11	NIL	0	0
Navbharat Fertilizers Ltd, Indore	5	5	NIL	0	0
LIC, Shujalpur	7	7	NIL	0	0
Total	82	82	NIL	0	0

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NIL	NIL	NIL

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Wrestling	District	6
Football(men)	College	12
Volleyball(women)	College	8
Volleyball(men)	College	12
Basketball(women)	College	12
Basketball(men)	College	12
Athletics	College	31
Table Tennis(men)	College	5
Badminton	College	7
Chess(men)	College	4
Cricket	College	15
Handball(men)	College	12
Crosscountry(women)	College	14
Crosscountry(men)	College	16
swimming(men)	College	7
Kabaddi	College	22
Boxing	College	12
Solo song (Classical)	College	1
Solo song (Sugam)	College	1

Debate	College	2
Collage making	College	1
Poster making	College	1
Rangoli	College	1
Cartooning	College	1
Classical dance (solo)	College	1
Group Dance	College	6
Group song (Indian)	College	6
Single Act Drama	College	8
Elocution	College	1
Short Play	College	5
Mimicry	College	1
Pantomime	College	5
Spot Painting	College	5
Comedy Drama	College	1
Quiz	College	3

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
NIL	NIL	NIL	NIL	NIL	NIL	NIL

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student representatives play vital role in academic and administrative committees/bodies especially through Internal Quality Assurance Cell (IQAC) and National Service Scheme (NSS). Student representatives are very enthusiastic in taking grievances and coordinating the same with the college administration. Also, they continuously work for the welfare of the students related to basic amenities like drinking water and sanitation etc.

5.4 Alumni Engagement

5.4.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (Maximum 500 words):

NIL

5.4.2 No. of ~~registered~~ enrolled Alumni:

NIL

5.4.3 Alumni contribution during the year (in Rupees):

NIL

5.4.4 Meetings/activities organized by Alumni Association:

NIL

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. At the beginning of each academic year the principal constitutes different committees for academic, administrative and other developmental activities of the college. In each committee there is a coordinator and a team of members. The highest decision-making body for all academic and administrative activities is the Staff Council comprised of all the regular staff members. This committee is headed by the principal. Thus, all the regular activities of the institution are done on a participatory basis.

2. For all developmental activities of the college the Janbhagidari Samiti is the sanctioning authority by using the Janbhagidari funds. The Samiti consists of an elected representative as its chairman, and the District Collector or his representative as the Dy. Chairman. Its other members are from various fields like the college alumnus, a member from industry, and from among parents, senior professors of the college. The meeting of the Samiti takes place regularly to monitor the utilization of its funds. Various self-financing courses are also run under Janbhagidari Samiti for which the teachers are appointed by the Samiti and they are paid from its funds.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial: No

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

❖ Curriculum Development: - Since the college is governed by the state government and is affiliated to Vikram University, Ujjain; the task of curriculum development is undertaken by Central Board of Studies, Bhopal and Board of Studies at university level for UG and PG level courses respectively. However, some senior faculty members of the college who are appointed as Board of Studies members played an active role in planning and developing curriculum in their respective subjects. The following teachers were members of the Boards of Studies in the affiliating university (Vikram University Ujjain), in their respective subjects during the year 2019-20 for a tenure of three years.

1. Dr. B. K. Tyagi, Professor in History
2. Dr. Rajrani Khurana, Professor in Economics
3. Dr. Praveena Dhariwal, Professor in Sociology
4. Shri D K Budholiya, Assistant Professor in English

❖ Teaching and Learning: - In order to ensure quality, the IQAC of the college regularly monitors the process of teaching and learning by collecting departmental and individual time tables and teaching plans at the beginning of each semester/year. Apart from these activities, all the teachers are asked to maintain their teaching dairies and attendance register on a daily basis. These documents are verified by HODs and the Principal every month. Weak students are given extra classes by the respective subject teacher.

❖ Examination and Evaluation: - Just like curriculum development, examination and evaluation work is largely controlled by the affiliating university. The college is bound to follow semester and yearly examination schedules for PG and UG respectively and evaluation processes adopted and circulated by the university. However, it is mandatory to conduct Continuous Comprehensive Evaluation (CCE) in each semester and the unit tests are also conducted to evaluate the internal performance of students. In CCE not only the academic performance but also the overall conduct of students is also evaluated. In the final results of the students in annual and semester systems the CCE-University examinations marks ratio is 20:80.

❖ Library, ICT and Physical Infrastructure / Instrumentation: -
Additions During the year -

1. Buildings 1 (New College Building construction started)
2. Books (134)
3. Desktop Computers
4. Projectors
5. Printers
6. Smart Classrooms set up
7. Language Lab
8. Digital Inverter with Batteries

❖ Human Resource Management: - The College has a faculty strength of 53 members including part time and temporary teachers. In order to effectively manage the attendance of its staff the college has installed a biometric attendance machine. The regular physical presence of staff, both teaching and non-teaching, is constantly monitored by the HODs of respective departments and Head Clerk in the Office. Besides, the discipline committee of the college also looks after the attendance of students in the classrooms.

❖ Industry Interaction / Collaboration: - Though college has no formal collaboration with any industry at local level, there is certainly good interaction with local business firms, private schools, banks etc. that require skilled graduates from different streams. Whenever required companies, private schools, colleges at local level, contact the career guidance and placement cell of the college for meeting the HR requirements. The college also organises a career fair at the end of each session to enable pass out graduates to interact with industry, business firms, both local and nearby cities. 82 students had received offer letters from different firms in the Career fair in 2019-20.

❖ Admission of Students: - Since it is a government college, the admission process in the college is entirely regulated by the Higher Education Department of the state government. The department of higher education has implemented an online admission process from 2008-09. Students seeking admission to UG and PG courses have to get registered online, and get their documents verified at any college. The admission list is published through the central allotment system. The college on its own establishes a help desk to provide help to the aspirants in the process of online admission.

6.2.2: Implementation of e-governance in areas of operations:

❖ Planning and Development: - All the developmental projects are planned by Janbhagidari Samiti based on the proposals submitted by the college administration from time to time, and the funds are utilized according to its decisions. In this area e-governance is yet to be implemented.

❖ Administration: - Administration process in the college operates on two levels- state government Higher Education Department Bhopal and the local administration. At the state level all the correspondence is done via e-governance. All circulars and letters from both sides are sent and received on the website. At the local level all circulars and notices are uploaded on the official WhatsApp group of the college. Communication to students is also done through WhatsApp groups created for each class.

❖ Finance and Accounts: - There are three types of funds received by the college viz., (1) Government (i) non-Plan, (i) Plan, (2) UGC & (3) Janbhagidari. Out of these three sources of funds, the non-plan funds are utilized for regular expenses such as salaries to the government teachers and staff, travelling allowances etc. The plan fund is approved by the government from time to time for specific projects and is utilized on a case-to-case basis for purchase of equipments, books and for construction of buildings. The abovementioned funds are operated through the government treasury. The UGC funds are sanctioned and utilized under the five-year plans for developmental activities and academic purposes. Other than the above three, there are Janbhagidari funds which are managed

locally for (i) Developmental expenses, and (ii) for paying salaries to the teachers and other employees employed by the Samiti for Self-financing courses. There is complete transparency in financial dealings. Salary to staff and calculation of all emoluments, fixation in new scale is done through IFMS. Purchasing of all physical infrastructure equipment, apparatus, furniture items, is done through government agencies like Madhya Pradesh Laghu Udyog Nigam (MPLUN) and Government e-Marketplace (GeM) that are fully automated. The following funds were expended for academic and infrastructural purposes during the year 19-20.

(a) UGC : ICT Equipments: Rs. 27,000.00

(b) Janbhagidari: ICT Equipments: Rs.1,66,549.00
Books : Rs.3,28,811.00

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
NIL	NIL	NIL	NIL	NIL

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non-teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (non-teaching staff)
NIL	NIL	NIL	NIL	NIL	NIL

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Faculty Development Programme (Department of Higher Education, Govt. of M.P.)	03 (Dr. Bherulal Chordia, Ms.Bhumi Vyas, Mr.Ravi Rathore)	24.02.2020 - 29.02.2020
Faculty Development Programme (Teaching Learning Centre, Ramanujan college, University of Delhi)	01 (Mr. Satyendra Singh Narwaria)	18.05.2020 – 03.06.2020
Faculty Development Programme (Department of Higher Education, Govt. of M.P.)	01 (Dr Yogendra Verma)	02.03.2020 – 08.03.2020
Faculty Development Program on 'Empowerment Through Digital Technology and E-Learning	01 (Reetu Trivedi)	18.05.2020 – 30.05.2020

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
16	NIL	NIL	NIL

6.3.5 Welfare schemes for

Teaching	45 Days summer vacation or 30 days compensatory EL, 13 CL, 10 Medical Leave per annum, Medical Reimbursement, 6 months maternity leave and 730 days child care leave for women.
Non-teaching	30 days EL, 13 CL, 10 Med. Leave per annum. Medical Reimbursement, 6 months maternity leave and 730 days child care leave for women.
Students:	<p>Post Metric scholarship, AWAS SahayataYojna, Gao Ki Beti Yojna, Pratibha Kiran Yojna, VikramadityaYojna, Central Sector, Minority Scholarships, Books Bank Yojna SC, ST students, : The following are the beneficiary details of various scholarships during 2019-20:</p> <p>(a) Post-Metric: 2485 students</p> <p>(b) Awas Scheme: 717 students (Rent allowance for SC & ST students)</p> <p>(c) Gaon ki Beti: 466 students (For girl students acquiring 60% or above at HS level hailing from Villages)</p> <p>(d) Pratibha Kiran: 53 students (For urban BPL girl students acquiring 60% or above at HS level)</p> <p>(e) Vikramaditya: 03 students (For General Category male BPL students acquiring 60% or above at HS level.</p> <p>(f) Central Sector Scholarship: 139 students (80% or above in HS)</p> <p>(g) Minority Scholarship: 78 students.(For students from minority students on merit basis, whose parents' income is Rs.8 lakhs or less per annum)</p> <p>Freeships:</p> <p>(a) Medhavi Scheme: 516 students (For students who acquired 70% or above marks at HS Level)</p> <p>b) Karmkar Scheme: 173 students (Students of parents working in the unorganized sector holding cards)</p>

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly
(With in 100 words each)

1. Internal audit is done by a committee of senior faculty members and the principal is the final approver of the Cash Book entries on a day-to-day basis. After getting signed by the internal audit committee, the principal finally approves the accounts periodically.
2. The college conducts external financial audits regularly. It is properly maintained and audited by a private chartered accountant and is open to audit from a team of auditors from the Accountant General of MP. The last audit from **AGMP** was in 2006.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)

Name of the non-government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
NIL	NIL	NIL

6.4.3 Total corpus fund generated**NIL****6.5 Internal Quality Assurance System****6.5.1 Whether Academic and Administrative Audit (AAA) has been done?**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	No	NA	No	NA

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher Association is no in place at present.

6.5.3 Development programmes for support staff (at least three)**NIL****6.5.4 Post Accreditation initiative(s) (mention at least three)****6.5.5**

- a. Submission of Data for AISHE portal : YES
 b. Participation in NIRF : NO
 c. ISO Certification : NO
 d. NBA or any other quality audit : NO

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to--)	Number of participants
2019	Regular meeting of IQAC	29-6-2019	1	9
2020	Regular meeting of IQAC	13-3-2020	1	10
2020	A Workshop was organized on "Application of Computer in Economics subject". Resource person - Dr. Mahesh Bansiya	7-3-2020	1	68
2020	A Guest lecture organized at Department of Economics on "BhartiyaArthwavasta Ka VartamaanParidrashye". Resource person - Dr.Nikhil Joshi	6-3-2020	1	98
2020	A Guest lecture organized at Department of Economics on "Inflation in India". Resource person - Dr. Sunil Choudhury	12-3-2020	1	58
2020	An invited talk organized by Department of Botany on "Anatomy of Angiosperm". Resource person - Dr. K.S. Vishwakarma (Govt. College, Ujjain)	14-2-2020	1	84
2020	A special lecture organized by Department of Microbiology on "General Microbiology & Pre-exam	20-2-2020	1	45

	preparation". Resource person - Dr. Preeti Das (Vikram University, Ujjain)			
2020	An extension lecture organized at Department of Geography on "Preparation of Civil Services" Dr. B.L. Patidar	2-1-2020	1	25
2019	Fashion designing training (Mrs. Sushma Verma)	16-11-2019 to 16-12-2019	30	55
2019	Tally Software training program (Shubham Academy)	27-08-2019 to 26-09-2019	30	60
2019	Observation group visit of MSW students to NGO Eklavya, Bhopal	13-12-2019	1	32
2019	Concurrent visit of MSW students to Navjivan Special School, Shujalpur	Nov 2019	1	27
2019	Group visit of MSW students to Shri Krishna Balram Gaushala, Chakrod	17-10-2019	1	18

CRITERION VII –INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period(from-to)	Participants	
		Female	Male
Nil	Nil	Nil	Nil

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources

Nil

7.1.3 Differently- abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	No	
Provision for lift	No	
Ramp/ Rails	Yes	07
Braille Software/facilities	No	
Rest Rooms	Yes	07
Scribes for examination	No	
Special skill development for differently abled students	No	
Any other similar facility	No	

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
NIL	NIL	NIL	NIL	NIL	NIL	NIL

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
College Brochure	July 2019	The college brings out its brochure every year and hands it over to all the enrolled students. The Brochure, along with other information, also mentions about the code of conduct and other behavioural parameters for students.
State Govt. regulations	Nil	The college functions under the Dept. of Higher Education, Govt. of M.P.. The code of conduct for various stake holders is regulated by the State Government.

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to-----)	Number of participants
NIL	NIL	NIL

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Tree Plantation campaigns
- Waste Management
- Developing Gardens
- Ban on Plastic Disposables in the college premises
- Ban on Smoking / Tobacco/Pan masala in the college premises

7.2 Best Practices

Describe at least two institutional best practices. Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link https://jnspgcollegeshujalpur.org/IQAC_Best_Practices.php

BEST PRACTICE NO. 1

1. Title of the Practice: **Reuse of Paper for Documentation**

2. Goal: The goal behind initiating the practice of reuse of papers for official documentation is to adhere to the institute's agenda of reducing paper wastage in addition to being economical and eco-friendly.

3. The Context: In general, the use of fresh papers for documentation is in practice without knowing the consequence on the environment. This puts huge stress on paper and pulp industries that rely on the availability of green plants. Therefore, it was necessary to find a sustainable alternative for the purpose. Lots of documents submitted by the students during the process of admissions and examinations pile up in the office. Disposing these papers had become a problem. These papers are one-sided and the use of these papers for all internal official documentations came as serendipitous and the best alternative and was very well accepted by all. On the economic front on a rough estimate, an amount of approximately Rs.40,000 per annum is being saved through this practice.

4. The Practice: In our college the reuse of papers started during session 2011-12. The single sided used papers accumulated from CCEs, projects and practical files have been used for documentation in office and in all departments. The students are also encouraged to make full use of available papers.

5. Evidence of Success: The novel idea saves about forty thousand rupees per year spent in fresh paper purchase as well as this drive contributes to the environmental protection. This idea has been appreciated by the NAAC peer team during their visit on the first cycle of inspection in 2015 and was accepted as a novel initiative.

6. Problems Encountered and Resources Required: Initially the major issue with the paper saving drive was the lack of awareness among the college staff and students. Later on, the constant encouragement and spread of awareness from the college administration has brought a huge change of approach on paper saving and recycling strategies.

BEST PRACTICE NO. 2

1. Title of the Practice: **Morning Prayer Assembly**

2. Goal: With "Morning Prayer Assembly" the college administration aims to inculcate a sense of discipline and nationalism into the students so that they grow to be responsible citizens. It also offers a platform for exchange of various information both academic and others between students and staff.

3. The Context: The morning assembly of students, teaching and non-teaching staff gives an opportunity to acquaint everyone with the happening around and plan for the immediate future. The national anthem and the state song of Madhya Pradesh are sung during the assembly that instil a sense of patriotism and responsibility in students and staff.

4. The Practice: The college has initiated the Morning Prayer Assembly from session 2011-12. The students and staff are assembled on the prescribed place and sing national anthem and the state song of Madhya Pradesh. Thereafter the students are informed about the institutional daily activities and

happenings. Further the students are invited to speak on time management, discipline, Indian culture and heritage and dignitaries.

5. Evidence of Success: This assemblage of students at one place on a regular basis has facilitated the exchange of knowledge and other information among them that has played an important role in their overall personality development. Further the student related information is promptly disseminated in this gathering that also inculcates a feeling of being in family among students. This practice also has helped develop and maintain a more peaceful and cordial environment in the college.

6. Problems Encountered and Resources Required: The staff and the students have welcomed and appreciated the initiative, and this practice continued uninterrupted since its commencement till 2019-20 when it was interrupted by Covid19. The college administration is planning to restart this practice as soon as the situation falls back to normal. This practice has no financial implications as such.

BEST PRACTICE NO. 3

1. Title of the Practice:

Implementation of Uniform Dress Code for Students

2. Goal: The goal behind the implementation of Uniform Dress Code among the students is to inculcate a feeling of uniformity with respect to their social and economic status in the society. Secondly, it helps in maintaining discipline among them which is a key factor in their development as future responsible citizens of the country. It also helps the college administration in identifying anti-social elements and/or outsiders who often tend to mix with the regular students in order to create nuisance in the college premises. The Uniform Dress Code is also useful in identifying the students of this college and those from other colleges during the time of examinations since this college is the Examination Centre for two more colleges in the nearby areas.

3. The Context: Generally, there is the system of Uniform Dress Code at the school level up to Higher Secondary level both in government and private schools in the State. Implementing it in the schools is not very difficult because the students at this level are not fully exposed to fashion and are not independent decision makers. However, when they come to higher education level, they have a penchant to display their personal idiosyncrasies as regards dress and fashion. For the same reason the implementation of Uniform Dress Code for students was done after long deliberations among the staff members and the members of Janbhagidari Samiti. This was necessary since most of the colleges, both in government and private sectors - have not been able to adopt any such practice owing to resistance from the student community. However, the college administration was successful in convincing the student representatives and the Janbhagidari Samiti for this good practice, and the college was eventually able to successfully implement it.

4. The Practice: The resolution to implement the Uniform Dress Code was passed in the Staff Council Meeting. Subsequently, the Uniform Dress Code was implemented in the college from the academic year 2012-13. For the male students grey-coloured trousers and skyblue-coloured shirts, and for female students skyblue-coloured Salwar and grey-coloured kurta were prescribed. Only on thursdays, they are exempted from wearing the uniform dress. The practice also highlights the spirit of discipline in the college campus. Similarly, when they are in the uniform the regular students of the college would not indulge in anti-social activities even outside the college campus since their identification becomes easy. To maintain the consistency of the practice, the Disciplinary Action Committee of the college does fly check-ups in the classrooms at random. And those students who are found without uniform dress are not allowed to attend the classes. The practice has been in place successfully ever since its inception except for some interruption during Covid 19 period.

5. Evidence of Success: The evidence of success with regard to the targets set by the college administration can be clearly observed with respect to a sharp decline in the presence of anti-social and/or outside elements in the college premises resulting in good maintenance of discipline and decorum within the campus. It is in the beginning of every session when new entrants come to the college that it takes some time for all the students to come in uniform dress.

6. Problems Encountered and Resources Required: As has already been mentioned the main problem in implementing this practice was from student leadership who resisted it by citing the illustration of other colleges who had not developed any such practice in their institutions. The college administration found it difficult to convince the student's leaders and had to go through the members of Janbhagidari Samiti to take the student representatives into confidence regarding its positive far-reaching consequences for the wellbeing of the college. No financial resources were required for the implementation this practice since the cost of procuring uniform was to be borne by the students themselves.

BEST PRACTICE NO.4

1. Title of the Practice: Encouragement of Sports Activities

2. The Goal: The goal behind promoting the sports activities in college campus is to infuse the health awareness and healthy life-style among school and college students, alumni and senior citizens of Shujalpur.

3. The Context:Most of the physical and mental health issues among population is mainly due to their sedentary life-style. The effort from our college management is to encourage the students and citizens to follow a healthy life-style. The sportsmanship developed among students may prove beneficial for their future endeavours as it not only improves their leadership skills but also enhance qualities such as team-work, learning ability, self-awareness, ability to delegate, etc.

4. The Practice:At the outset, the college has the largest sports ground in the District of Shajapur. It is spread in an area of 2 hectares. The sports department of the college has been involved in various sports and other health activities for not only enrolled students but also for students of near-by schools, alumni and senior citizens of the town. Usually, 40 to 50 school students and more than 100 alumni and senior citizens participate on a daily basis in activities such as running, jogging, yoga, morning and evening walk. In addition to this there are other sports activities like basketball, volleyball, kabaddi, and athletics conducted by the sports department in which students can freely participate. The sports department of the college organizes summer camp for students of schools and colleges, and senior citizens from 15th April to 31st May every year.

5. Evidence of Success:The evidence of success with regard to the efforts made by the college administration in sports can be clearly observed with the huge number of student participation in inter-college and state-level sports championships. Moreover, there has been considerable increase in the number of students selected to Police and Army during these years.

6. Problems Encountered and Resources Required: Even after the immense interest of the students and citizens in sports activities there are some limitations such as regular maintenance of the playground and sport equipments due to lack of funds,although most of the maintenance of play ground is done by the public participation.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust. Provide the weblink of the institution in not more than 500 words

The stated vision of the institution is ----

“ To strive towards transforming the college into a leading centre of higher education by 2027 moulding employable and entrepreneurial graduates, and ensuring social equality.”

JNS Govt PG College is situated in the heart of Shujalpur Tehsil which comprises 138 villages. The main occupation of these villages is agriculture, making the Tehsil an agrarian economy. Shujalpur is situated at a distance of 65-130 kms. away from all the main cities around it such as Bhopal, the State Capital; Indore, the Commercial Capital of M.P.; Shajapur, the district Headquarter of Shujalpur, and Ujjain. For the same reason, the college has the advantage of the ever-increasing student strength. The catchment area of the college is inhabited by economically backward communities and the college has the distinction of catering to the higher educational needs of the students coming from these communities, a major percentage of which are living below the poverty line. Considering this locational advantage, the college has a set strategy to open and run as many PG courses and job-oriented courses as possible so that the students graduating from this college do not need to migrate to bigger cities for their further studies. In the last ten years or so, the college has opened eight programmes on self-financing basis, and has been running it successfully. Gradually, the institution plans to make it a mini educational hub providing all the basic facilities of higher education to the students hailing from these poor village communities.

Secondly, and not unrelated to the above, the college has also the distinction of more girl students than boys, and the male: female ratio in the last five years at 1000:1400

This fact is always taken into consideration while preparing future academic and other strategies. Since many of the families hesitate to send their daughters to bigger cities for higher studies, the college has the prime responsibility of taking care of the higher studies of girl-students by providing maximum facilities to them in future.

8. Future Plans of action for next academic year (500 words)

The College and the IQAC has formed a plan to improve the academic and administrative performance of the institution to provide quality education and to develop a learner centric environment. It is proposed that

- Proposal for transforming 'MalavSampada' exhibition organized in the academic session 2016-17 into permanent 'MalavSampada Museum'.
- To establish smart classrooms and improve Physical and Learning infrastructure
- To modernize labs with latest equipment and establish separate labs for UG, PG and research in each department
- Renovation of existing infrastructure under the Madhya Pradesh Higher Education.
- Quality Improvement Project (MPHEQIP) through World Bank grant the final IDP has been finalized and forwarded to the Project Directorate.
- Purchase of Laboratory Equipment using the World Bank funding through MPHEQIP.
- Purchase of students and office furniture under World Bank scheme (MPHEQIP).
- To establish separate computer labs for UG and PG Courses
- To start more job-oriented academic programmes in order to generate employment for the students.
- To construct an auditorium and a cultural centre of the college for promoting our rich cultural heritage.
- To construct separate well-equipped departments with separate cabins along with computer and internet facility for the teachers, separate PG classrooms, bigger labs and independent departmental libraries.
- To develop and maintain sports ground and facilities to ensure smooth functioning of extracurricular activities.
- Improvement in the teaching pedagogy and encouraging the use of ICT.
- Working towards establishment of botanical garden in the campus to enrich students with plant and herbs varieties.
- Proposal to form Nakshatra Vatika a Astro-theme Garden which highlights the astrological aspects and benefits of the plants and herbs as per Indian astrology.



(Miss Bhumi Vyas)



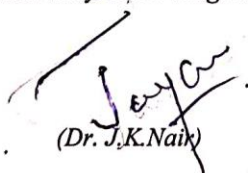
(Mr. Satyendra Singh Narwaria)



(Dr. Tushar Yadav)



(Mr. Sunil Kumar Mittal)



(Dr. J.K. Naik)



(Dr. P. S. Malviya)



(Dr. Bhuvneshwar Kumar Tyagi)
Signature of the Coordinator, IQAC

**J.N.S. Govt. P G College
Shujalpur (M P)**



(Dr. R.K. Sharma)
Signature of the Chairperson, IQAC

**Govt. J.N.S. P.G. College
SHUJALPUR (M. P.)**
